

Council Meeting
Tuesday, February 21, 2023
City Council Chamber
6:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes– February 7, 2023
 - HRA – February 8, 2023
 - EDA – February 13, 2023
 - Community Center Commission – February 13, 2023
 - Library Board – February 14, 2023
 - Park & Recreation Commission – February 15, 2023
- License Applications
 - Exempt Gambling Permit – BARC – March 21 & April 18, 2023
 - Temporary Liquor License – Windom Lions Club – March 23, 2023
- Regular Bills

2. Department Heads

3. League of MN Cities Insurance Renewal – Josh Peterson

4. Ratification of Fire Department Election

5. Park & Recreation Commission Recommendation - Eagle Achievement Dog Park Project

6. Special Assessment Agreement – 14 24th Street

7. Ambulance

- Resolution Awarding Ambulance Replacement Contract
- Resolution Establishing Ambulance Rates

8. 2022 Annual Report

9. New Business

10. Old Business

11. Council Comments

12. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
February 7, 2023
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Dennis Esplan.

2. Roll Call:

Council Present: Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent: Mayor Dominic Jones

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Superintendent; Jeff Dahna, Windomnet General Manager; Jon Ketzenberg, Streets & Parks Superintendent and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – January 11, 2023 and January 17, 2023
 - Telecom Commission – December 19, 2022
 - Housing & Redevelopment Authority – January 11, 2023
 - Tree Committee – January 18, 2023
 - Utility Commission – January 25, 2023
 - Joint Government – January 30, 2023
 - Planning Commission – January 31, 2023
- License Application
 - Exempt Gambling Permit – Windom Area Chamber – June 10, 2023
 - Cigarette License – Family Dollar
- Regular Bills

Motion by Grunig second by Nelson to add the Cigarette License request from Family Dollar to the Consent Agenda. Motion carried 5 – 0.

Motion by Quade second by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

None.

6. MN DOT – Highway 60/71 Striping Follow-Up:

Mathew Thibert and Nick Ollrich introduced themselves and said they are going to review the actions MN DOT have taken since the prior discussion with Council late last year. At the last meeting a number of comments were received about safety of the new merging traffic lanes and to help the situation MN DOT installed additional signage to inform motorists. Thibert said another concern was traffic speed coming into town from the south as being high and causing issues for traffic turning onto Highway 71 S. and for traffic exiting Kwik Trip. Ollrich said MN DOT did collect some speed data via radar and the preliminary data show that the 85th percentile speeds are within the 45 mph limit.

Preliminary

This is the same speed as traffic was prior to the lane merge. A couple options would be to have a dynamic "Your Speed" sign.

Quade said that trucks down shifting or braking cause noise.

Benson added that he sees the need to slow trucks before the southbound Highway 71 intersection.

Ollrich replied that speed signage and/or some intermittent enforcement would be effective. Quade said the 45 mph speed limit coming into town then only changing to 30 mph by the Liquor Store is too fast and the 30 mph zone should be extended south. Ollrich said that traffic matches conditions and with the open area and lane width moving the 30 mph zone south would not be effective.

Grunig said that semi-trucks coming out of Kwik Trip can sometimes stop traffic as they are so long and take time to get onto the highway. Ollrich replied that a round-about at the Highway 71 S. intersection will help that and also reduce the speeds coming into town from the south.

Thibert said that there will be an opportunity to redesign and restripe the lane configuration when the new stoplights are done in 2025 and provide an option for a left turn lane. MN DOT will be seeking City Council input in the months ahead as they scope the project. Larger changes will be in traffic conditions when projects like a round-about is done.

Ollrich said there had been a question about other communities that had 3-lane projects done when there were previously 4-lanes with similar traffic counts. The other communities are Wadena on US Highway 10, Little Falls on Highway 27 and Cambridge on Highway 95. These are all similar to Windom and have the same or higher traffic volumes.

Thibert said there was also a question about having a Windom corridor similar to St. Peter. He said that in St. Peter there is a 115 foot ROW at the narrowest point and in Windom it is 70 feet, as such there is less roadway to work with so the same type of lane configurations are not possible.

Quade noted the wait time for southbound traffic to get through the south traffic light when someone is making a left turn. Ollrich said that issues are identified and MN DOT is planning on doing a traffic signal coordination this Fall which should help. He also said they would look at the side street detectors to make sure those are working as well. Quade said the additional signage helps, especially for traffic from out of town traveling through.

Grunig asked about the future reconstruction to a 3-lane configuration and what MN DOT's plans are for the unused ROW since the traffic lanes will not take up all the current space. Thibert said that it could be used for turn lanes or other users such as sidewalks.

Nelson said that the public and MN DOT wanted to have 4-lanes from the Twin Cities to I-90 for many years and now that the 4-lanes are completed, MN DOT wants to go to 3-lanes. Thibert said that going through town is a challenge and the ROW they have is narrow, leaving them few options to move traffic efficiently. Ollrich added that it is not necessarily the number of lanes, but how those lanes are used to move traffic efficiently and safely. Accommodating turning movements, pedestrians and through traffic are all using the same space. Nelson asked if the new traffic signals will have red light cameras for enforcement. MN DOT said they are not planning on having red light cameras.

Grunig asked if MN DOT had looked at a safe, efficient 4-lane configuration. Ollrich said space in the corridor is an issue and they cannot fit in four lanes with turn lanes for safety, there is not room.

Esplan thanked the MN DOT for attending the meeting to provide an update and answer questions.

7. Electric Department – Generation Building & Truck Shed Task Orders:

Jason Sykora, Electric Superintendent, said that the Utility Commission has been working on a generation project over the past year to install new stand-by diesel generation. This plan will include the demolition of the 1978 truck shed on the east side of the powerplant and construction of a generation building in its place to house the new generators and have room for future expansion. The truck shed will then be a newly constructed building on the north side of the existing powerplant. These task orders are for the design, engineering and other work needed to get these buildings to bid and ultimately through construction.

Motion by Grunig second by Nelson to approve the task order #5 with DGR Engineering for the Electric Department Generation Building. Motion carried 5 – 0.

Quade said the proposed new truck shed looks to be in the same space as the Lions restrooms on the Electric Department site and asked if there was a plan or consideration for that structure. Sykora said that the discussion has been to remove them and possibly relocate them to Lommen Park.

Motion by Grunig second by Nelson to approve the task order #6 with DGR Engineering for the Electric Department Truck Shed. Motion carried 5 – 0.

8. Resolution Approving Amendments to the Fees & Charges Schedule:

Nasby said this is an annual document showing the rates, fees and charges the City has for various services, activities, rentals and utilities. Changes from 2022 have been highlighted.

Council Member Grunig introduced the Resolution No. 2023-06, entitled “RESOLUTION APPROVING AMENDMENTS TO THE FEES AND CHARGES SCHEDULE” and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Esplan, Nelson, Quade, Benson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. Additional 2023 Mayor Appointments and Reappointments:

Esplan said the Mayor is recommending the reappointments of Justin Schmidt, Dr. Michael B. Fischer and Kay Gross to the Hospital Board.

Motion by Quade second by Benson to approve the Board and Commission appointments and reappointments as presented for the Hospital Board. Motion carried 5 – 0.

10. Personnel:

Jeff Dahna, Windomnet General Manager, said that they had a lengthy search for a NOC Tech and he is recommending that Drew Rossow be hired at Step 8 on the IBEW labor contract scale with advancement to Step 9 upon successful completion of the six month probation period.

Motion by Quade second by Benson to approve the hiring of Drew Rossow for the Telecom NOC Tech position at Step 8 with advancement to Step 9 upon successful completion of the probation period. Motion carried 5 – 0.

Esplan noted the City Administrator’s evaluation was next on the agenda and the Council is shown to be going into closed session. Nasby said that he is agreeable to having the review in the open meeting.

Grunig said the City Council reviewed the City Administrator’s job performance on a 10-point scale over key responsibilities, core competencies and meeting last year’s goals. Nasby got rankings of 8 and 9 points for the categories with his strongest scores on financial management. The overall score was 8.3 which is Exceeding Expectations. He noted the City Administrator’s tenure on nearly 17

Preliminary

years, knowledge and ability to work with Council members and to help newer Department Heads. They appreciated his experience to fill in for the EDA while that position is vacant.

Nasby thanked Grunig and the City Council for their support. He noted that he is successful because of the hard work and dedication from the Department Heads and staff. The management team is strong and works together to serve the community. He looks forward to continuing his tenure.

11. New Business:

Nasby said that the County Assessor's Office had asked to change the Board of Review meeting from Monday, May 8th to Tuesday, May 9th as there was a conflict with another community. Nasby also noted the need to have trained Council members for the Board of Review. Consensus of the Council was to agree to move the 2023 Board of Review meeting to Tuesday, May 9th.

Nasby said that on January 31, 2023 the Cottonwood County Attorney provided the City a notice of termination letter for prosecution services. The City had previously entered into a contract with the Cottonwood County Board and County Attorney for these services, which cost the City of Windom approximately \$49,000 in 2022. There is currently an issue between the County Board and County Attorney on compensation, with the City getting caught up in the issue. The notice of termination has a May 1st date which is consistent with the 90-day termination notice stated in the agreement. The Police Chief and himself met with the City Attorney to discuss options and next steps. At this time, staff is intending on providing a letter to the County Board and County Attorney regarding the legality of the termination but concurrently explore other options for prosecution services.

12. Old Business:

None.

13. Contractor Payment

Nasby said there is a payment request for some additional roofing work at City Hall. Due to the weather and costs for snow removal the project is being staged and the bill in the packet is for work done on the two small sections of the roof.

Motion by Benson second by Grunig to approve pay request #2 for Schwickert's in the amount of \$8,365.00. Motion carried 5 – 0.

14. Council Comments:

Quade promoted the Library's Blind Date with a Book Event. She noted that February is School Board Recognition Month and February 15 is National School Resource Officer Appreciation. She said Officer Dana Wallace does a great job at the school and has been SRO for 10 years. An Eagle Project is being done by Rebecca Johnson and Allison Negan for dog park equipment and interested parties should contact them. On January 30th the City hosted the Joint Government meeting with representatives of the County, school districts and other communities in Cottonwood Co. She noted Kevin Honeycutt speaking at the school and hosting a community event at BARC.

Grunig encouraged other Council members to do the Board of Review on-line training.

15. City Administrator Evaluation:

16. Adjournment:

Mayor Pro Tem Esplan adjourned the meeting by unanimous consent at 7:45 p.m.

Dennis Esplan, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

February 8, 2023, at 8:30 a.m.

A regular meeting of the Board of Directors was held on February 8, 2023, at the Hillside Manor. Board Members present: Jean Fast-via phone, Margaret McDonald, Tom White, Joanie Halvorson and Sheryl Skarset (RV Tenant Liaison). Also present was Executive Director, Linda Loewen and Operations Manager Tamara Wahdan. Absent: Linda Jaakola and City Liaison Jim Nelson

The Annual Meeting was called to order at 8:40 a.m. The meeting was closed at 8:40 a.m. By Unanimous consent the officers were elected as follows: Jean Fast, Chairman (White/McDonald); Tom White, Vice Chairman (McDonald/Halvorson); Margaret McDonald, Secretary (White/Halvorson). The Annual Meeting was closed 8:44a.m. (White/McDonald)

The Regular Board Meeting was called to order at 8:45 a.m. with the consent agenda approved which included minutes from the January meeting, the Agenda, Balance Report and Bills Report. (White/McDonald)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director introduced the new Tenant Board Liaison Sheryl Skarset RV Tenant.
2. The Executive Director presented an update on the monthly turn/around. Since 4/22, we have turned 25 apartments with the average of 14.76 days, which includes Apt. #113 which is currently off-line. The Executive Director presented the final Fee Accountant report from Hawkins Ash.
3. The Executive Director reported the RV front door has been installed. The Executive Director will follow up on the replacement of the two new office windows.
4. The Executive Director reported ACOP Policy changes are in progress.
5. The Executive Director reported RV building entry system is in progress. HS will follow upon completion of RV.
6. The Executive Director reported the new Fee Accountant, Loucks & Schwartz has received and is working on the January paperwork.
7. The Executive Director reported on Apartment #113 modifications. New floor and plumbing and has been completed. We are currently waiting for installation of the window.
8. The Executive Director reported that claims have been submitted to insurance in regard to the water leaks at HS and RV.
9. The Executive Director reported she and Commissioner White met with the employee that submitted the note last month and came to an agreement. The employee did not pass the second boiler test. After much discussion, a motion was made to provide training and pay for two more testing opportunities and if the boiler license is still not acquired, the employee will be terminated as it's a requirement of the position. (McDonald/White) The Executive Director and Commissioner White will meet with the employee again to explain the decision of the board.

New Business consists of:

1. The Executive Director reported payment of principle received in the amount of \$2,571.43.

2. The Executive Director reported on the CFP21 update. We are currently at 79% obligated. We will be replacing all refrigerators and staves at RV. After much discussion the decision was made to sell the used appliances for \$50.00 each. (White/Halvorson)
3. The Executive Director reported Bob Blom passed his boiler test. After much discussion the decision has been made to table the decision on the increase in pay amount and the Executive Director will do some research on local Boiler Licensed employees. Once this is determined retroactive back pay will be put into place. We will reimburse Bob the \$20.00 paid for his license. Discussion included the 7 day a week required boiler recording, this also includes checking on back up for weekends. (White/McDonald)
4. The Executive Director reported the Working Together Conference is coming up in April and would like to change the date of the April Board Meeting. A motion was made to change the Board Meeting date to April 11, 2023 at 8:30 a.m. (White/Halverson)
5. The Executive Director reported she has been working on OM training, CFP Projects, SAM.gov Renewal-completed, ACA Reporting and the preparation for upcoming FYE033122.
6. The Executive Director reported on the upcoming Board Meetings: March 8th (RV), McDonald will be absent and April 11th (HS) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:49 a.m. (White/McDonald)

Linda Jaakola, Chairman

Linda Loewen, Executive Director

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
FEBRUARY 13, 2023

1. Call to Order: The meeting was called to order by Vice President Wepplo at 12:04 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Nancy Wepplo, Tom Seigfreid (by phone), Marvin Grunig, and James Nelson.
Absent: Ryan McNamara.

Also Present: EDA Staff – Admin. Asst. Mary Hensen; Steve Nasby, City Administrator; Kevin Stevens, Cottonwood County Liaison; and Bryan Joyce, Windom Area High School Principal, (by Zoom).

3. Oath of Office By Returning Commissioner: Councilmember James Nelson took the oath of office as an EDA Commissioner.

4. Approval of Minutes: January 9, 2023:

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on January 9, 2023. Vote by roll call: Ayes: Commissioners Grunig, Nelson, Seigfreid, and Wepplo; Nays: None; and Absent: Commissioner McNamara. Motion carried 4-0.

5. Creating Entrepreneurial Opportunities (CEO) Program

A. Presentation – Windom Area High School Principal Bryan Joyce: Principal Joyce joined the meeting by Zoom. He advised that the CEO Program has been in effect for a number of years, is headquartered in Illinois, and includes chapters in Southwestern Minnesota such as Luverne. He provided a brief overview of the Cottonwood Jackson CEO Program. Students will meet with business principals and tour company facilities, create a business of their own, etc. (The EDA Board received information concerning specifics of the program at its October 2022 Meeting.) The Windom, Mountain Lake, Mountain Lake Christian, and Jackson School Districts will be jointly offering this program beginning in 2024. There will be opportunities for 20-25 students from the four Districts to participate in the program. The schools are already accepting applications from students and will be hiring a facilitator for the program. The credentials for a facilitator include a four-year degree with the ability to provide approximately 4 hours per day for the program. The CEO Program is seeking investors including businesses, municipalities or their development organizations, chambers, etc. There are various levels of investment offered. The main level is “Investor” with a one-time contribution of \$3,000 or \$1,000 per year for 3 years. The Cities of Jackson and Mountain Lake have already approved this investment. Copies of the pledge form had been distributed to the Commissioners. City Admin. Nasby will confirm with the League of Minnesota Cities as to whether a city can make this type of investment or if the investment should be made through another entity, such as an economic development authority, Chamber of Commerce, foundation, etc. In response to a question concerning the timeline for a decision regarding the investment, Principal Joyce advised that they are requesting responses within the next month or two. He indicated that the EDA can advise him of its decision. If the investment request is approved, an invoice will be sent to the EDA for processing. Principal Joyce completed his participation in the meeting. Vice President Wepplo briefly reviewed the various investment levels. The Commissioners discussed whether to participate in the program and, if so, the method for submitting the investment. The consensus of the Commissioners was that this is a good program and an investment in the future of our high school students with the hope of retaining them in our local communities.

Motion by Commissioner Grunig, seconded by Commissioner Seigfreid, authorizing the EDA to contribute a one-time investment of \$3,000 to the Cottonwood-Jackson CEO Program subject to determination of the appropriate entity for the investment. Vote by roll call: Ayes: Commissioners Nelson, Grunig, Wepplo, and Seigfreid; Nays: None; and Absent: Commissioner McNamara. Motion carried 4-0.

6. Grocery Store – Market Potential Study – Discussion: City Admin. Nasby recapped the history of the EDA’s search for additional grocery store space for Windom. In 2022, Mayor Dominic Jones also sent out letters to numerous grocery store chains. In 2010, Perkins Marketing Company completed a study of the existing conditions and future projections to determine whether the Windom area could support another grocery store. CVN Admin. Justin Erickson referred City Admin. Nasby to a consultant at T4 Solutions, LLC. Nasby provided the consultant with demographic information and a basic retail trade analysis from the University of Minnesota Extension Office. The consultant recommended that the EDA obtain a market study by an experienced grocery store analyst. City Admin. Nasby included a memo and information concerning two potential firms for a market study in the packet.

There was a discussion concerning potential costs and funding sources for a study. The consensus of the EDA Board was to authorize City Admin. Nasby to contact Perkins Marketing Company concerning a quote for an update to their previous market study. Commissioner Seigfreid excused himself from participation in the meeting due to another commitment. There was a brief discussion concerning possible locations for a second grocery store.

7. EDA 2022 Annual Report: Pursuant to state statutes, each year the EDA is required to submit an annual report of its activities for the preceding year. City Admin. Nasby advised that EDA Staff had prepared a proposed 2022 Annual Report and a copy had been included in the EDA packet.

Motion by Commissioner Grunig, seconded by Commission Nelson, to approve the 2022 EDA Annual Report and authorize EDA Staff to submit this report to the City Council. Motion carried 3-0.

8. New Business: None.

9. Unfinished Business

- A. Staff Report: City Admin. Nasby updated the Board concerning the status of the property at 14 24th Street where a hazardous house and garage had been demolished. The property was up for tax forfeiture sale in December 2022 but did not sell. Since that time, a Windom resident (“Developer”) has offered to purchase the property and construct a new home if the City would waive a portion of the special assessment against the property for the demolition costs. A proposed Special Assessment Agreement has been approved by the Developer and will be presented to the City Council at its February 21st Meeting.

Staff advised that inquiries have been received concerning the EDA’s Façade Improvement Program and Commercial Rehab Program.

City Admin. Nasby advised that he provided information and referrals to a developer interested in a project to provide additional low income multi-family housing in Windom. The developer’s plan is to utilize federal tax credits through a program administered by the state housing agency.

Vice President Wepplo advised that she attended the child care meeting hosted by BARC and the Windom Area School District. She reported that there was good participation and another meeting is scheduled this month.

Vice President Wepplo also advised that she had heard rumors, through the grapevine, of a potential redevelopment of the former gas station site located adjacent to Duffy's Restaurant.

10. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the December 2022 financial reports submitted by Van Binsbergen & Associates.

11. Adjourn: On consensus, Vice President Wepplo adjourned the meeting at 12:54 p.m.

Attest: _____

Steve Nasby, City Administrator

Nancy Wepplo, EDA Vice President

Community Center Commission Minutes

February 13, 2023

1. Call to Order: The meeting was called to order by Vice President Lenny Thiner at 5:38 p.m.

2. Present:

President:	Linda Stuckenbroker - Absent
Vice President:	Lenny Thiner
CC Director:	Tim Snyder
Commission Members:	Jan Duscher
	Mitch Voehl
	Al Baloun

Commission Liaisons: Jim Nelson

Scott Benson

City Administrator: Steve Nasby – Absent

3. Approval of Minutes: **Minutes of January meeting postponed to March 13, 2023.**

4. Director Report:

- Employee reviews
- Reviewed Community Center usage in 2022 and 2023 schedule
- 2022 growth above 2021 totals
- Director summary for 2022
- Opportunities for future events
- Comedian considered for March 4 or 11

- 5: Old Business:

- HVAC ordered and work expected early Spring
- Dealing with one roof leak
- Refrigerator

- age and condition
- Discussed electronic payments

6. New Business:

- Floor scrubber is nearing the end of its life with new unit quoted at \$5500.00
- Painting lower wall in gym
-

7. Commissioners Comments:

- Women using senior center appreciate director involvement

8. Open Forum:

9. Next Meeting: March 13, 2023

Adjourn:

Motion by Mitch Voehl, seconded by Al Baloun, to adjourn meeting at 6:31 p.m. Motion approved 5-0.

Windom Library Board Meeting

February 14, 2023 - 5:05PM

1. Call to order: The meeting was called to order by John Duscher
2. Roll call:
Members present: Anita Winkel, John Duscher, Kari Scheitel, Fran Swenson
Members absent: Steve Fresk, Wade Pfeiffer, Christina Wolf
Library Staff present: Kari Hanson
City Council member present: Dennis Esplan
3. Introduction: Dennis Esplan
4. Agenda & Minutes: Approved by Anita Winkel seconded by Christina Wolf.
5. Financial Report: Approved by Kari Scheitel and seconded by Anita Winkel.
6. Librarian's report: Approved by Fran Swenson and seconded by Anita Winkel.
 - *Blind date with a book going on right now. We have had great response with several participants.
 - *Story time numbers increasing.
 - *Nancy and Kari completed fraud training for the Driver's Permit testing.
 - *89 participants in our Winter Reading Program, several have claimed their prize already!
 - *Nancy attended a summer reading workshop in Marshall on Monday.
 - *Author talks over zoom through Plum Creek are going on during the month of February. February 7th was Jeanne Cooney. February 14th was Lorna Landvik. Chad Lewis and Brian Freeman are the last two authors for February. Participants could register and join the zoom meeting from home or come to the library and watch/participate on a laptop here.
 - *Book Club will begin again on Tuesday, March 7th at 5:30 PM at River City Eatery.
 - *"In Stitches" crafting group has been meeting every other Thursday. Numbers increasing weekly.
7. Old Business: None
8. New Business: 1. Discussion was held regarding the new history kit and audio kit. Kari will work on a circulation policy for both kits. Finalizing the policy will take place at the next board meeting on March 14th.
9. The library has been approved and will now be a testing site for the Minnesota Drivers Permit test. The cost will be \$10 per test. It was decided that this will be offered for six months on a trial basis. Appointments must be made in advance and hours of testing will be limited to certain hours on three different days during the week.
10. John recommended if anyone has any book suggestions to turn them in to Kari.

Meeting adjourned by John Duscher at 5:40PM

Submitted by Fran Swenson

Windom Park & Recreation Commission

Minutes for Wednesday, February 15th, 2023

City Hall Council Chambers

Roll Call:

Present: Jill Knapp, Ron Kuecker, Jackie Jurgens, Pam Hogan, Scott Benson, Jenny Quade

City Staff: Tim Hogan, Jon Ketzenberg

Public: Allison Negen, Joanne Kaiser

Absent: Jess Smith, Paul Johnson

Call the Meeting to Order at 5:30 p.m. Meeting was called to order by Tim Hogan at 5:31pm

- 1. Motion to Approve or amend agenda:** Motion to approve agenda was made by Jackie Jurgens and second by Jill Knapp
- 2. Approve Minutes from January 11th, 2023:** Ron Kuecker moved to amend the minutes from January 11th. Ron's motion on the decision to continue the use of the Arena as a multi-use facility including equestrian and livestock use was a second by Jill Knapp as well as his original motion by the Park and Recreation Commission was that they support and maintain use of the Arena as a multi-use for all animal activities and in particular the equine community. Motion made by Kuecker to approve the amended minutes from January 11th and a second was made by Jurgens.
- 3. Park and Rec Commission Board and Terms update.** Tim gave the commission the updated list of current commission members as wells as the updated term for each of the members. One change on the meeting time was to move it from 5:15pm to 5:30pm which was determined at a previous meeting but did not get updated on the City of Windom document. This will be updated.
- 4. Eagle Achievement Project for the Dog Park.** Allison Negen and Joanne Kaiser were present at tonight's meeting to talk about an Eagle Achievement project that Allison and another student who was unable to attend tonight's meeting were working on. Negen stated that they were wanting to add additional features at the dog park to engage dogs and make it more fun for the dogs that are going to the dog park. Negen said that they have a goal of raising \$2,500 to purchase additions to the dog park. They have been promoting and fundraising for this project in hopes to make the dog park more enjoyable for dogs. Jenny Quade asked when they hope to have the funds to purchase the equipment for the dog park. Negen said they hope to have funding to purchase items by the end of April so it allows time for delivery and installation. Scott Benson asked if perhaps any of the equipment could be made by the Eagle Path Manufacturing department at the school. Negen said they were going to approach them but just have not talked to anyone yet. Kuecker added that it would be nice to see someone put on classes for training and using the equipment. Kuecker also added that Game and Fish would potentially be interested in contributing to donating some money to help buy some of the equipment. Joanne Kaiser added that Game and Fish Donated money to help build the dog park. Kuecker also stated that he is concerned about the maintenance of the equipment and who that would fall on. Kuecker said that projects are often presented to the commission which are great but often then fall on the city to maintain and replace things at the cost of the city and he would like these projects to keep that in mind. Discussion was held about potential places that fundraising and donations could be collected. Hogan asked for a motion to purchase equipment to be placed in the dog park. Motion was made: by Jill Knapp to allow the students to pursue donations for the eventual purchase equipment for the dog park. That motion was seconded by Kuecker. Motion carried.

5. Recreation Director report:

- a) Park and Rec Director Updates. Tim updated the commission that a kayak launch had been purchased and that it is schedule to be delivered in April. Hogan and Ketzenberg decided to purchase a pre-manufactured launch from EZ-Dock that they felt would be a durable launch and work for the intended use on the river which will be place in Island Park. The launch will include a walkway to the launch and will be able to float along the river held in by post that also allow the launch to raise and lower with the water level. The launch will be removed each winter and in the event of the chance for potential flooding to ensure the launch will not be damaged.

Hogan also stated that he will attend and has reserved a booth at the MN Horse Expo in April. He is working on putting material together for the expo. Quade added that she is working on a brochure with Pam Hogan that can be handed out at the Expo to help promote shows in Windom. Hogan also stated that he currently has 2 shows and a 4H clinic booked for 2023 and has reached out to other user groups and is continuing to try and book more shows. Kuecker asked how many stalls have been sold and how many stalls are in inventory. Hogan stated that they have sold 16 stalls and potentially would be selling about 20 more to Redwood County. Hogan said that currently have 65 stalls in the Beef Barn and 43 in the Horse Barn as well as a large number outside that are not being used. Kuecker asked where the money for the sale of the stalls was placed. Hogan stated that an account was created as previously determined that the funds raised from the sale of the stalls would be used to improve the outdoor riding area.

6. Park Superintendent Report:

- a) Parks Update: Jon Ketzenberg had an update with some information on a design and costs for a new playground at Kastle Kingdom. There were a few different design options presented as well as different equipment options. Jon also presented the option of a rubber surface to make the park ADA compliant. Jon said they are exploring different funding and donation options. Jenny Quade mentioned that the City Council did put aside \$100,000.00 for Kastle Kingdom this past year during their budget meetings. Ron Kuecker believes that there should still be an option to look at repairing the current Kastle Kingdom playground. Ketzenberg said that the company that designed the original playground said that the life span of that playground is about 20-25 years and that Kastle kingdom is over 30 years old. The new playground would replace the wood material with new plastic composite material. Jon will be working with the company to obtain more information that will be brought to future meetings. Quade added that she would like to see the new design to be similar to Kastle kingdom so the name can still be associated with the playground.
- b) Jon updated the commission that Pheasants Forever will start work in the spring to start seeding the property that was purchased by Wolf Lake for the walking trail. US Fish and Wildlife was wondering if the city would be interested in helping with the seeding of that land. City Administrator Steve Nasby said they would be interested in helping so that weeds do not start growing on the walking path. The City owns about 2 acres on the property that the city will be maintaining. Kuecker asked if they would be using Native Prairie grass for the seeding and Ketzenberg confirmed that they will be using that seed. Kuecker asked if it is going to be a walking trail why are they using the most expensive seed for a walking path. Jon said the City is only helping with the 2 acres they own and that is what type of seed was going to be used by Fish and Wildlife.

7. Old Business: None

8. New Business: Jenny Quade wanted to discuss the payrate for summer part time employees. Quade stated that the city pays the same rate for a lifeguard at the pool that requires a certification that costs that employee around \$150 that is a requirement to become a lifeguard and that they make the same amount of money as someone helping with the summer rec ball programs. Discussion was held if there should be some sort of reimbursement for the cost of those certification and if the City should look at increasing the wages for lifeguards at the pool because of the additional training and certifications that are involved with those positions. After a discussion it was determined that a recommendation should be presented to the Personnel Committee to review the lifeguard wages. A motion was made by Kuecker to have the Personnel Committee reevaluate the swimming pool lifeguard wages based on the certification requirements. The motion was seconded by Pam Hogan. Motion carries.

9. Open Mike: None

10. Adjourn meeting. Meeting was adjourned by unanimous consent at 6:39 pm

11. Next Meeting March 8th @ 5:30 in the City Council Chambers

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Business, Arts & Recreation Center, Inc.

Previous Gambling Permit Number: X-94904-23-008

Minnesota Tax ID Number, if any: 262046

Federal Employer ID Number (FEIN), if any: 41-2022824

Mailing Address: PO BOX 123

City: WINDOM State: MN Zip: 56101 County: COTTONWOOD

Name of Chief Executive Officer (CEO): ASHLEY JOHNSON

CEO Daytime Phone: 507-822-0764 CEO Email: ashley@engagedhomecare.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Business, Arts & Recreation

Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 21, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____

(Signature must be CEO's signature; designee may not sign)

Date: 2/15/2023Print Name: ASHLEY JOHNSON**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- ☒ a copy of your proof of nonprofit status; and
- ☐ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

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Name of Chief Executive Officer (CEO): ASHLEY JOHNSON

CEO Daytime Phone: 507-822-0764 CEO Email: ashley@engagedhomecare.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): barc.ed@windomnet.com

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Physical Address (do not use P.O. box): 1012 5th Avenue

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): April 18, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

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Signature of City Personnel: _____

Title: _____ Date: _____

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for a gambling premises
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- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Ashley Johnson
(Signature must be CEO's signature; designee may not sign)Date: 2/15/23Print Name: ASHLEY JOHNSON**REQUIREMENTS****Complete a separate application for:**

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Roseville, MN 55113

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application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>Windom Lions Club</i>		Date of organization <i>Feb-16-23</i>	Tax exempt number <i>23-7219238</i>
Organization Address (No PO Boxes) <i>po box 72</i>	City <i>Windom</i>	State <i>MN</i>	Zip Code <i>56101</i>
Name of person making application <i>Ben Petersen</i>	Business phone <i></i>		Home phone <i>822-3353</i>
Date(s) of event <i>March 23 - 2023</i>	Type of organization ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit		
Organization officer's name <i>Ben Petersen</i>	City <i>Windom</i>	State <i>MN</i>	Zip Code <i>56101</i>
Organization officer's name <i>Kim Harker</i>	City <i>Windom</i>	State <i>MN</i>	Zip Code <i></i>
Organization officer's name <i></i>	City <i></i>	State <i>MN</i>	Zip Code <i></i>

Location where permit will be used. If an outdoor area, describe.

Ag buidoo - 1815 1st Ave N, Windom MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Windom, MN

Expense Approval Report

By Fund

Payment Dates 2/4/2023 - 2/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
REBUILDING TOGETHER TWIN	32812-9	02/14/2023	CREDIT REFUND	100-20191	89.87
DONS REPAIR	46089-1	02/14/2023	CREDIT REFUND	100-20191	71.64
GUERRERO M GERMAN	53804-3	02/14/2023	CREDIT REFUNDS	100-20191	68.14
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	100-20202	63.00
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	100-20202	68.00
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	100-20202	19,959.58
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	100-20202	6,246.00
					26,566.23
Activity: 41110 - Mayor & Council					
STRATEGIC INSIGHTS INC	23PLAN-IT-023	02/06/2023	CITY/SUPPLIES	100-41110-200	600.00
SCHRAMMEL LAW OFFICE	JANUARY, 2023 CIVIL	02/07/2023	MAYOR/COUNCIL	100-41110-304	120.00
US BANK	20230131	02/08/2023	Zoom Meeting	100-41110-326	16.02
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41110-326	24.35
SCOTT BENSON	FEB. 9-10, 2023	02/13/2023	TRAVEL EXPENSE	100-41110-331	91.70
CITIZEN PUBLISHING CO	20230131	02/07/2023	Did you know Ambulance	100-41110-350	240.75
CITIZEN PUBLISHING CO	20230131	02/07/2023	Public notice	100-41110-350	175.50
CITIZEN PUBLISHING CO	20230131	02/07/2023	Did you know Electric	100-41110-350	160.50
CITIZEN PUBLISHING CO	20230131	02/07/2023	Tree disposal	100-41110-350	107.00
CITIZEN PUBLISHING CO	20230131	02/07/2023	Summary Budget	100-41110-350	448.05
WINDOM AREA CHAMBER OF	FEB 8, 2023	02/13/2023	CITY OF WINDOM/ADVERTISI	100-41110-350	200.00
Activity 41110 - Mayor & Council Total:					2,183.87
Activity: 41310 - Administration					
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	100-41310-200	45.00
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	100-41310-217	108.84
US BANK	20230131	02/08/2023	LMC-MCMA CONFERENCE	100-41310-308	495.00
US BANK	20230131	02/08/2023	Virtual Annual Conf. LMC	100-41310-308	20.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41310-321	67.56
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	100-41310-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41310-326	281.97
US BANK	20230131	02/08/2023	Madden's	100-41310-334	386.54
CITIZEN PUBLISHING CO	20230131	02/07/2023	closed	100-41310-350	96.31
CITIZEN PUBLISHING CO	20230131	02/07/2023	office asst	100-41310-350	342.77
Activity 41310 - Administration Total:					1,859.59
Activity: 41910 - Building & Zoning					
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-41910-212	66.42
US BANK	Dec 2022 pd Feb2023	12/31/2022	MN Dept of Labor License Fee	100-41910-308	330.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41910-321	55.57
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	100-41910-321	41.14
WINDOM AUTO VALU	JAN 2023	02/10/2023	MAINTENANCE 3400540	100-41910-405	43.59
US BANK	20230131	02/08/2023	MN Dept of Labor BP Surchar	100-41910-443	293.91
Activity 41910 - Building & Zoning Total:					830.63
Activity: 41940 - City Hall					
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41940-381	561.94
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41940-382	83.94
HOMETOWN SANITATION SER	0000497521	02/06/2023	CITY HALL/REFUSE DISPOSAL	100-41940-384	102.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-41940-385	167.78
AMAZON CAPITAL SERVICES, I	1RFD-DN66-PGH6	02/06/2023	CITY/MAINTENANCE - UTILITI	100-41940-409	52.44
US BANK	20230131	02/08/2023	materials for city hall roof	100-41940-409	150.98
Activity 41940 - City Hall Total:					1,120.06
Activity: 42120 - Crime Control					
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-42120-212	-22.88
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-42120-212	1,749.33

Expense Approval Report

Payment Dates: 2/4/2023 - 2/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KWIK TRIP INC & SUBSIDIARIE	JANUARY 2023	02/16/2023	MOTOR FUELS	100-42120-212	144.93
COTTONWOOD VET CLINIC	12967 1-30-2023	02/10/2023	POLICE/BRUNO/MEDICAL FEE	100-42120-305	43.90
US BANK	20230131	02/08/2023	Storm Training	100-42120-308	925.00
US BANK	Dec 2022 pd Feb2023	12/31/2022	Storm Training	100-42120-308	495.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42120-321	33.45
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	100-42120-322	15.60
SUNSET LAW ENFORCEMENT,	0007702-IN	01/24/2023	POLICE/MAINTENANCE - OFFI	100-42120-404	1,126.40
FORD MOTOR CREDIT CO LLC	1773443	01/31/2023	POLICE/VEHICLE LEASE	100-42120-419	663.95
ENTERPRISE FM TRUST	FBN4672904	02/08/2023	POLICE/FEB VEHICLE LEASE	100-42120-419	791.78
TRITECH SOFTWARE SYSTEMS	371815	01/10/2023	POLICE/3-5-23 THROUGH 3-4-	100-42120-433	138.92
WINDOM TOWING LLC	17718	02/08/2023	POLICE/FLATBED TOWING	100-42120-480	150.00
WINDOM TOWING LLC	17719	02/08/2023	POLICE/TOWING	100-42120-480	166.00
AMAZON CAPITAL SERVICES, I	1PVL-4CNL-TGRD	01/31/2023	POLICE/MISC	100-42120-480	31.98
Activity 42120 - Crime Control Total:					6,453.36

Activity: 42220 - Fire Fighting

WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-42220-212	174.38
KWIK TRIP INC & SUBSIDIARIE	JANUARY 2023	02/16/2023	MOTOR FUELS	100-42220-212	78.04
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Fire	100-42220-215	53.94
SCHWALBACH HARDWARE	20230131	02/08/2023	Fire materials	100-42220-215	19.98
US BANK	20230131	02/08/2023	medequip depot	100-42220-217	300.88
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	100-42220-217	63.49
US BANK	20230131	02/08/2023	streichers	100-42220-218	147.90
US BANK	20230131	02/08/2023	aspen mills	100-42220-218	221.80
US BANK	20230131	02/08/2023	galls	100-42220-218	196.19
MN WEST COLLEGE	1134627	01/27/2023	FIRE/TRAINING & REGISTRATI	100-42220-308	6,000.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42220-321	42.56
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	100-42220-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42220-381	361.32
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42220-382	16.82
HOMETOWN SANITATION SER	0000497567	02/06/2023	FIRE/AMBO/REFUSE DISPOSA	100-42220-384	48.59
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42220-385	37.70
US BANK	20230131	02/08/2023	battery junction	100-42220-404	142.95
SCHWALBACH HARDWARE	20230131	02/08/2023	Fire maint office	100-42220-404	12.77
SCHWALBACH HARDWARE	20230131	02/08/2023	Fire Maint Office	100-42220-404	66.04
PAUL MARSH	26940	02/06/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	559.45
O'REILLY AUTOMOTIVE, INC	4425-363397	02/14/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	14.98
O'REILLY AUTOMOTIVE, INC	4425-363872	02/14/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	6.60
Activity 42220 - Fire Fighting Total:					8,581.98

Activity: 42500 - Civil Defense

ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-42500-381	32.28
Activity 42500 - Civil Defense Total:					32.28

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	1-30-2023	02/06/2023	CITY/SERVICES	100-42700-300	220.50
Activity 42700 - Animal Control Total:					220.50

Activity: 43100 - Streets

WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-43100-212	7,799.60
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	100-43100-212	-102.02
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-217	70.00
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	100-43100-217	63.49
SCOTT VEENKER	29343	01/31/2023	STREET/SNOW REMOVAL/SQ	100-43100-224	315.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-321	46.00
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	100-43100-321	41.97
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	100-43100-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-381	1,998.20
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-381	237.28
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-382	19.90
HOMETOWN SANITATION SER	0000497522	02/09/2023	STREET/REFUSE DISPOSAL	100-43100-384	102.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-43100-385	42.53
FORCE AMERICA DISTRIBUTIN	001-1699750	01/24/2023	STREET/MAINTENANCE - OFFI	100-43100-404	841.05

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Street	100-43100-404	10.69
WINDOM FARM SERVICE	31142	02/07/2023	STREET/SNO-GO	100-43100-404	1,493.07
MILLER SELLNER EQUIP	54727B	01/27/2023	STREET/UNIT 45	100-43100-404	83.60
WINDOM AUTO VALU	JAN 2023	02/10/2023	MAINTENANCE 3400540	100-43100-404	96.19
WINDOM AUTO VALU	JAN 2023	02/10/2023	MAINTENANCE 3400540	100-43100-404	94.22
MACQUEEN EQUIP. CO.	P47001	01/24/2023	STREET/MAINTENANCE - OFFI	100-43100-404	5,970.42
SANFORD HEALTH OCCUPATIO	703078	02/13/2023	STREET/JEREMY JOHNSON	100-43100-480	35.00
Activity 43100 - Streets Total:					19,274.77

Activity: 45120 - Recreation

A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	100-45120-217	13.60
Activity 45120 - Recreation Total:					13.60

Activity: 45202 - Park Areas

U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	100-45202-200	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	100-45202-381	440.15
HOMETOWN SANITATION SER	0000497523	02/09/2023	SQUARE/REFUSE DISPOSAL	100-45202-384	58.98
HOMETOWN SANITATION SER	0000497537	02/09/2023	ISLAND PARK/REFUSE DISPOS	100-45202-384	25.99
HOMETOWN SANITATION SER	0000497573	02/09/2023	ABBY PARK/REFUSE DISPOSAL	100-45202-384	21.98
Activity 45202 - Park Areas Total:					829.37

Fund 100 - GENERAL Total: 67,966.24**Fund: 211 - LIBRARY****Activity: 45501 - Library**

EVERS TECHNOLOGY SOLUTIO	INV-1370	02/06/2023	LIBRARY/SUPPLIES	211-45501-200	50.00
PLUM CREEK LIBRARY	IV25907	02/14/2023	LIBRARY/SUPPLIES	211-45501-200	90.00
PLUM CREEK LIBRARY	IV25915	02/14/2023	LIBRARY/SUPPLIES	211-45501-200	24.00
US BANK	20230131	02/08/2023	Amazon- bath tissue	211-45501-211	52.42
SCHWALBACH HARDWARE	20230131	02/08/2023	Library operating supplies	211-45501-217	3.99
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	211-45501-217	63.49
PLUM CREEK LIBRARY	IV25940	02/14/2023	LIBRARY/MERCHANDISE/DATA	211-45501-217	2,895.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	211-45501-321	161.20
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	211-45501-326	70.00
PLUM CREEK LIBRARY	IV25940	02/14/2023	LIBRARY/MERCHANDISE/DATA	211-45501-326	250.00
PLUM CREEK LIBRARY	IV25940	02/14/2023	LIBRARY/MERCHANDISE/DATA	211-45501-326	7,300.00
ANITRA LARSEN	1-27-2023	02/06/2023	LIBRARY/WEBSITE HELP	211-45501-350	27.50
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	211-45501-381	217.83
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	211-45501-382	19.99
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	211-45501-385	42.82
US BANK	20230131	02/08/2023	J & K Windows	211-45501-402	40.00
ARAMARK	256002285	02/14/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	-31.32
ARAMARK	2560070839	12/31/2022	LIBRARY/	211-45501-402	29.01
ARAMARK	2560090744	02/06/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	31.32
ARAMARK	2560095672	02/14/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	29.32
US BANK	20230131	02/08/2023	mdc magazines.com	211-45501-433	40.00
US BANK	20230131	02/08/2023	garden gate subs	211-45501-433	34.00
US BANK	20230131	02/08/2023	the globe	211-45501-433	131.75
US BANK	20230131	02/08/2023	mdc do it yourself	211-45501-433	19.96
US BANK	20230131	02/08/2023	kiplinger editors	211-45501-433	39.95
US BANK	20230131	02/08/2023	cooks country	211-45501-433	39.95
INGRAM INDUSTRIES	02-01-2023	02/06/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	864.17
US BANK	20230131	02/08/2023	Amazon (CREDIT)	211-45501-435	-5.99
US BANK	20230131	02/08/2023	Amazon - happened on 5th dv	211-45501-435	15.98
PLUM CREEK LIBRARY	IV25940	02/14/2023	LIBRARY/MERCHANDISE/DATA	211-45501-435	2,040.00
Activity 45501 - Library Total:					14,586.34

Fund 211 - LIBRARY Total: 14,586.34**Fund: 225 - AIRPORT****Activity: 45127 - Airport**

RED ROCK RURAL WATER	1-1-2023 READING	02/15/2023	AIRPORT/SERVICES	225-45127-200	27.00
RED ROCK RURAL WATER	1-1-2023 READING	02/15/2023	AIRPORT/SERVICES	225-45127-200	2.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	1-1-23 - 1-31-23	02/06/2023	FUEL USED FOR SNOW REMO	225-45127-212	14.36
SCHWALBACH HARDWARE	20230131	02/08/2023	Airport operating supplies	225-45127-217	14.99
SOUTH CENTRAL ELECTRIC	12-01-22 - 12-31-22	12/31/2022	ELECTRIC	225-45127-381	361.21
SOUTH CENTRAL ELECTRIC	12-01-22 - 12-31-22	12/31/2022	ELECTRIC	225-45127-381	884.00
SCOTT VEENKER	29421	02/10/2023	AIRPORT/DURING REPAIR OF	225-45127-406	825.00
Activity 45127 - Airport Total:					2,128.56

Activity: 49950 - Capital Outlay

SEH	439123	12/31/2022	AIRPORT CIP BEACON COMPL	225-49950-500	1,020.00
Activity 49950 - Capital Outlay Total:					1,020.00
Fund 225 - AIRPORT Total:					3,148.56

Fund: 230 - POOL**Activity: 45124 - Pool**

ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	230-45124-217	133.33
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	230-45124-217	13.60
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	230-45124-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	230-45124-381	33.89
Activity 45124 - Pool Total:					196.42
Fund 230 - POOL Total:					196.42

Fund: 235 - AMBULANCE**Activity: 42153 - Ambulance**

AMAZON CAPITAL SERVICES, I	14DF-4GYJ-1PJJ	01/24/2023	AMBO/SUPPLIES	235-42153-200	34.74
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	235-42153-200	45.00
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	235-42153-212	2,880.62
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	235-42153-212	-37.68
ESPENSON GROUP LLC	1452	02/10/2023	AMBO/OPERATING SUPPLIES	235-42153-217	270.00
AMAZON CAPITAL SERVICES, I	14DF-4GYJ-1PJJ	01/24/2023	AMBO/SUPPLIES	235-42153-217	49.77
US BANK	20230131	02/08/2023	EndCo Safety Supply	235-42153-217	35.12
US BANK	20230131	02/08/2023	hy-vee	235-42153-217	12.98
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	235-42153-217	63.49
US BANK	20230131	02/08/2023	AED Superstore	235-42153-261	-15.59
US BANK	20230131	02/08/2023	AED Superstore	235-42153-261	242.39
LEWIS FAMILY DRUG, LLC	56-117061002	02/14/2023	AMBO/MERCHANDISE	235-42153-261	615.65
WINDOM AREA HEALTH	734-0024-01-2023-0024	02/14/2023	AMBO/MERCHANDISE	235-42153-261	179.40
MEMSA	2023 MEMBERSHIP	02/07/2023	SERVICES 2023 MEMBERSHIP	235-42153-308	250.00
EXPERT BILLING LLC	10938	12/31/2022	AMBO/DEC 2022 RUN SHEETS	235-42153-312	2,465.00
WINDOM AREA HEALTH	734-0024-01-2023-0024	02/14/2023	AMBO/NURSING	235-42153-312	2,973.59
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	235-42153-321	28.38
AT & T MOBILITY	287304392280X02032023	02/14/2023	AMBO/TELEPHONE	235-42153-321	317.65
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	235-42153-322	15.60
KRISTEN PORATH	1-27-23 - 1-29-23	02/07/2023	AMBO/MEALS	235-42153-334	59.97
CYNDI HANSEN	2-2-23 - 2-6-23	02/07/2023	AMBO/MEALS	235-42153-334	142.43
CITIZEN PUBLISHING CO	20230131	02/07/2023	Ambulance bids	235-42153-340	82.40
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	235-42153-381	240.88
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	235-42153-382	11.22
HOMETOWN SANITATION SER	0000497567	02/06/2023	FIRE/AMBO/REFUSE DISPOS	235-42153-384	32.40
SCHWALBACH HARDWARE	20230131	02/08/2023	ambulance refuse disposal	235-42153-384	9.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	235-42153-385	25.13
KIP NESS	5280	02/14/2023	AMBO/MAINTENANCE - GRO	235-42153-406	330.00
DAN MESNER	12-23-22	02/07/2023	NREMT RECERTIFICATION FEE	235-42153-435	25.00
Activity 42153 - Ambulance Total:					11,385.52
Fund 235 - AMBULANCE Total:					11,385.52

Fund: 250 - EDA GENERAL**Activity: 46520 - EDA**

US BANK	20230131	02/08/2023	Adobe	250-46520-200	21.36
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	250-46520-200	45.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	250-46520-321	55.57
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	250-46520-322	15.60
STEVE NASBY	2-2-23 - 2-3-23	02/06/2023	EDA/EHLERS FINANCE WORKS	250-46520-331	198.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IOWA LEAGUE OF CITIES	097496	01/31/2023	EDA/ADVERTISING	250-46520-340	140.00
WINDOM AREA CHAMBER OF	FEB 8, 2023	02/13/2023	CITY OF WINDOM/ADVERTISI	250-46520-340	200.00
FEDERATED RURAL ELECTRIC	01-31-23	02/07/2023	EDA/SERVICE	250-46520-381	23.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	250-46520-381	53.00
Activity 46520 - EDA Total:					752.00
Fund 250 - EDA GENERAL Total:					752.00

Fund: 252 - EDA SCDP

Activity: 46520 - EDA

SW MN HOUSING PARTNERSH	02-03-2023	02/06/2023	EDA/SMALL CITIES LOAN	252-46520-491	27,267.64
Activity 46520 - EDA Total:					27,267.64
Fund 252 - EDA SCDP Total:					27,267.64

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	12-01-22 - 12-31-22	12/31/2022	ELECTRIC	254-46520-381	127.65
Activity 46520 - EDA Total:					127.65
Fund 254 - NORTH IND PARK Total:					127.65

Fund: 401 - GENERAL CAPITAL PROJECTS

Activity: 49950 - Capital Outlay

SHI INTERNATIONAL CORP	B16423119	02/09/2023	CITY NETWORK	401-49950-500	1,194.80
SCHWICKERT'S TECTA AMERIC	JAN 31, 2023	02/08/2023	CITY OFFICE/CAPITAL OUTLAY	401-49950-500	8,365.00
MN STATE TREASURER'S OFFI	16020174	02/06/2023	POLICE FORFEITURE DISTRIBU	401-49950-501	10.50
ELK RIVER WINLECTRIC	364835 02	01/20/2023	ISLAND PARK POLES	401-49950-504	9,188.76
SCOTT VEENKER	29341	01/31/2023	B&Z/BOGLE HOME	401-49950-506	12,570.17
COTTONWOOD CO SOLID WA	5826	02/06/2023	BOGLE HOUSE/ASBESTOS DIS	401-49950-506	160.80
SCHRAMEL LAW OFFICE	JAN, 2023 P & Z	02/07/2023	P&Z/BOGLE-LAND TITLE ISSUE	401-49950-506	210.00
Activity 49950 - Capital Outlay Total:					31,700.03
Fund 401 - GENERAL CAPITAL PROJECTS Total:					31,700.03

Fund: 601 - WATER

Activity: 49400 - Water

MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	601-49400-200	45.00
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	601-49400-212	336.71
MID-AMERICAN RESEARCH C	0782397-IN	02/14/2023	WATER/CHEMICALS	601-49400-216	393.78
RED ROCK RURAL WATER	01-01-23	02/15/2023	WATER 104328 JOHNSON AU	601-49400-217	30.50
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	601-49400-217	63.49
US BANK	Dec 2022 pd Feb2023	12/31/2022	HIVIS SUPPLY	601-49400-227	273.73
US BANK	Dec 2022 pd Feb2023	12/31/2022	harbor freight	601-49400-241	161.33
US BANK	20230131	02/08/2023	UPS	601-49400-310	13.79
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-321	50.90
GOPHER STATE ONE CALL	3000844	01/24/2023	LOCATES	601-49400-321	12.50
GOPHER STATE ONE CALL	3010844	02/06/2023	LOCATES	601-49400-321	4.72
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	601-49400-321	91.15
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	601-49400-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-326	70.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-381	5,004.07
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-382	18.71
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-385	38.73
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	601-49400-386	288.04
SVOBODA EXCAVATING, INC	00009974	02/10/2023	WATER/MAINTENANCE - OFFI	601-49400-404	1,492.50
US BANK	20230131	02/08/2023	TIRES DIRECT.NET	601-49400-404	719.20
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Water	601-49400-404	149.97
SCOTT VEENKER	29346	02/07/2023	WATER/MAINTENANCE - DIST	601-49400-408	569.00
CORE & MAIN LP	S269871	02/10/2023	WATER/MAINTENANCE - DIST	601-49400-408	420.20
ADVANTAGE COLLECTION PR	01-31-2023	02/06/2023	WATER/SEWER/EL/UNCOLLEC	601-49400-432	31.67
Activity 49400 - Water Total:					10,295.29
Fund 601 - WATER Total:					10,295.29

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	602-49450-200	45.00
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	602-49450-212	379.40
MID-AMERICAN RESEARCH C	0782397-IN	02/14/2023	SEWER/CHEMICALS	602-49450-216	393.78
EOSI - Environmental Operati	50099	02/07/2023	SEWER/CHEMICALS	602-49450-216	17,183.60
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	602-49450-217	63.49
US BANK	Dec 2022 pd Feb2023	12/31/2022	HIVIS SUPPLY	602-49450-227	273.73
US BANK	Dec 2022 pd Feb2023	12/31/2022	harbor freight	602-49450-241	161.33
MN VALLEY TESTING	1182969	01/31/2023	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1183083	02/07/2023	SEWER/LAB TESTING	602-49450-310	16.50
MN VALLEY TESTING	1183539	02/07/2023	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1183625	02/07/2023	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1184017	02/07/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1184028	02/07/2023	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1184039	02/07/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1184056	02/07/2023	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1184247	02/07/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1184468	02/07/2023	SEWER/LAB TESTING	602-49450-310	99.04
US BANK	20230131	02/08/2023	teledyne instruments inc	602-49450-310	203.85
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Sewer	602-49450-310	179.99
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	602-49450-321	177.68
GOPHER STATE ONE CALL	3000844	01/24/2023	LOCATES	602-49450-321	12.50
GOPHER STATE ONE CALL	3010844	02/06/2023	LOCATES	602-49450-321	4.72
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	602-49450-321	121.16
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	602-49450-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	602-49450-326	70.00
SOUTH CENTRAL ELECTRIC	12-01-22 - 12-31-22	12/31/2022	ELECTRIC	602-49450-381	200.12
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	602-49450-381	10,433.36
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	602-49450-382	200.42
HOMETOWN SANITATION SER	0000497525	02/09/2023	WATER/REFUSE DISPOSAL	602-49450-384	104.98
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Sewer	602-49450-404	399.99
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Sewer	602-49450-404	43.87
US BANK	20230131	02/08/2023	TELEDYNE ISCO	602-49450-404	836.96
US BANK	20230131	02/08/2023	TIRES DIRECT.NET	602-49450-404	719.20
GRUNEWALD FRAME & GLASS	2023-065	02/07/2023	SEWER/MAINTENANCE - OFFI	602-49450-404	2,045.88
BDG, INC. - FLEXIBLE PIPE TO	28407	01/27/2023	SEWER/MAINTENANCE - OFFI	602-49450-404	1,837.95
ADVANTAGE COLLECTION PR	01-31-2023	02/06/2023	WATER/SEWER/EL/UNCOLLEC	602-49450-432	5.00
Activity 49450 - Sewer Total:					37,751.20
Activity: 49980 - Debt Service					
MN PUBLIC FACILITIES AUTHO	JAN 23, 2023	01/24/2023	BOND PAYMENTS	602-49980-611	32,389.62
Activity 49980 - Debt Service Total:					32,389.62
Fund 602 - SEWER Total:					70,140.82

Fund: 604 - ELECTRIC

4M FUND	2-6-2023	02/07/2023	ACH FUNDS TO 4MP/EL TRAN	604-10400	250,000.00
ELECTRIC FUND	# 397 RETURN	02/08/2023	EL/MAINTENANCE - DISTRIBU	604-14200	17.33
WESCO DISTRIBUTION, INC	179271	02/03/2023	EL/INVENTORY	604-14200	74.92
WESCO DISTRIBUTION, INC	180575	02/08/2023	EL/INVENTORY	604-14200	3,651.00
BORDER STATES	925712485	02/08/2023	EL/INVENTORY	604-14200	555.90
IRBY ELECTRICAL DISTRIBUTO	S013356482.001	02/03/2023	EL/INVENTORY	604-14200	5,335.14
IRBY ELECTRICAL DISTRIBUTO	S013356482003	02/13/2023	EL/INVENTORY	604-14200	-506.25
ELECTRIC FUND	# 695	02/10/2023	EL/IMPROVEMENTS	604-16300	21,770.01
ELECTRIC FUND	# 697	02/10/2023	EL/IMPROVEMENTS	604-16300	70.71
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	604-20202	3.42
JOEL VIELFAURE	19500-4	02/14/2023	UTLITIY PREPAYMENT	604-22000	300.00
ALFRED RIVERA	25133-2 REFUND	02/14/2023	UTLITIY PREPAYMENT	604-22000	300.00
AMY RAVERTY	52484-3	02/14/2023	UTLITIY PREPAYMENT	604-22000	300.00
GUERRERO M GERMAN	53804-3 REFUND	02/14/2023	UTLITIY PREPAYMENT	604-22000	300.00
MARIELA C CISNEROS ROSAS	58412-9	02/14/2023	UTLITIY PREPAYMENT	604-22000	300.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ISREAL MARTINEZ PEREZ	63788-3	02/14/2023	UTILITY PREPAYMENT	604-22000	300.00
					282,772.18
Activity: 49550 - Electric					
AMAZON CAPITAL SERVICES, I	139V-PXWG-C1YT	02/13/2023	EL/SUPPLIES	604-49550-200	28.31
AMAZON CAPITAL SERVICES, I	17JN-YXHP-FWN4	01/20/2023	EL/SUPPLIES	604-49550-200	12.21
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric office supplies	604-49550-200	13.99
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	604-49550-200	45.00
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	604-49550-212	468.53
KWIK TRIP INC & SUBSIDIARIE	JANUARY 2023	02/16/2023	MOTOR FUELS	604-49550-212	23.97
STAPLES OIL CO	30297944295	01/27/2023	EL/OPERATING SUPPLIES	604-49550-217	1,453.85
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	604-49550-217	63.49
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Electric	604-49550-241	21.99
MN MUNICIPAL UTILITIES ASS	60839	01/12/2023	EL/TRAINING & REGISTRATIO	604-49550-308	2,724.50
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	604-49550-321	78.34
GOPHER STATE ONE CALL	3000844	01/24/2023	LOCATES	604-49550-321	12.50
GOPHER STATE ONE CALL	3010844	02/06/2023	LOCATES	604-49550-321	4.73
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	604-49550-321	80.02
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	604-49550-322	15.60
GOLDEN WEST TECH & INT SO	230100253	02/03/2023	EL/DISPATCHING	604-49550-325	77.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	604-49550-326	189.39
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	604-49550-381	148.66
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	604-49550-382	22.77
HOMETOWN SANITATION SER	0000497526	02/03/2023	EL/REFUSE DISPOSAL	604-49550-384	104.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	604-49550-385	47.21
LAMPERTS YARDS, INC.	1606246	02/08/2023	EL/MAINTENANCE - STRUCTU	604-49550-402	71.97
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint structure	604-49550-402	6.99
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint structure	604-49550-402	7.16
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint structure	604-49550-402	13.98
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint structure	604-49550-402	39.95
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint structure	604-49550-402	6.98
ECHO GROUP INC.	5009857756.001	01/20/2023	EL/MAINTENANCE - STRUCTU	604-49550-402	1,926.95
MATTHEW L MASTERS	11-22-22 - 12-26-22	12/31/2022	EL/2022 SNOW REMOVAL/SID	604-49550-406	280.00
SCHWALBACH HARDWARE	20230131	02/08/2023	Electric maint grounds	604-49550-406	52.97
BORDER STATES	925712457	02/03/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	1,737.81
ADVANTAGE COLLECTION PR	01-31-2023	02/06/2023	WATER/SEWER/EL/UNCOLLEC	604-49550-432	5.00
MN DEPT OF PUBLIC SAFETY	1712500242022 M-128088	02/03/2023	EL/DUES	604-49550-433	100.00
MARGARET HORKEY	02-13-23 REBATE	02/13/2023	EL/CONSERVATION - ENERGY	604-49550-450	425.00
HIGLEY FORD	12-07-22 REBATE	02/08/2023	EL/CONSERVATION - ENERGY	604-49550-450	2,193.04
DONNA KNOLL	FEB 2023 REBATE	02/10/2023	EL/CONSERVATION - ENERGY	604-49550-450	300.00
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	604-49550-460	250.00
Activity 49550 - Electric Total:					13,054.84
Fund 604 - ELECTRIC Total:					295,827.02
Fund: 609 - LIQUOR STORE					
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	609-20202	14,571.00
					14,571.00
Activity: 49751 - Liquor Store					
US BANK	20230131	02/08/2023	Amazon	609-49751-200	5.32
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	609-49751-200	45.00
SCHWALBACH HARDWARE	20230131	02/08/2023	Liquor cleaning supplies	609-49751-211	5.99
ARAMARK	2560095742	02/07/2023	LIQUOR S./CLEANING/SUPPLI	609-49751-211	46.77
HEARTLAND SECURITY SERVIC	740906	02/07/2023	LIQUOR S./DUES	609-49751-217	568.73
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	609-49751-217	90.70
BELLBOY CORP	0098093700	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	705.50
VINOCOPIA, INC	0322008-IN	01/20/2023	LIQUOR S./MERCHANDISE	609-49751-251	414.25
DOLL DISTRIBUTING, LLC	1166609	01/24/2023	LIQUOR S./LIQUOR/BEER	609-49751-251	270.00
DOLL DISTRIBUTING, LLC	1171362	01/27/2023	LIQUOR S./LIQUOR/BEER	609-49751-251	108.00
JOHNSON BROS.	2226818	01/27/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	1,131.80
JOHNSON BROS.	2231454	02/10/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	657.24
JOHNSON BROS.	2235754	02/10/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	3,415.19

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	2293619-C	01/19/2023	LIQUOR S./LIQUOR	609-49751-251	-62.50
SOUTHERN GLAZER'S OF MN	2303123	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	6,017.34
SOUTHERN GLAZER'S OF MN	2305459	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	1,349.75
JOHNSON BROS.	239327	02/14/2023	LIQUOR S./LIQUOR	609-49751-251	-15.25
BREAKTHRU BEVERAGE MN	347636398	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	2,676.22
PHILLIPS WINE & SPIRITS	6535052	01/27/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	865.40
PHILLIPS WINE & SPIRITS	6538602	02/10/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	6,123.70
PHILLIPS WINE & SPIRITS	6542034	02/10/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	2,628.00
PHILLIPS WINE & SPIRITS	6542035	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	99.25
DOLL DISTRIBUTING, LLC	1166609	01/24/2023	LIQUOR S./LIQUOR/BEER	609-49751-252	2,365.45
DOLL DISTRIBUTING, LLC	1171362	01/27/2023	LIQUOR S./LIQUOR/BEER	609-49751-252	7,023.60
BEVERAGE WHOLESALERS	257264	01/27/2023	LIQUOR S./BEER	609-49751-252	10,119.30
BEVERAGE WHOLESALERS	258150	02/10/2023	LIQUOR S/BEER	609-49751-252	0.01
BEVERAGE WHOLESALERS	258151	02/10/2023	LIQUOR S/BEER	609-49751-252	4,959.42
ARTISAN BEER COMPANY	3584926	02/10/2023	LIQUOR S/BEER	609-49751-252	76.55
ARTISAN BEER COMPANY	3586153	02/09/2023	LIQUOR S/BEER	609-49751-252	159.95
VINOCOPIA, INC	0322008-IN	01/20/2023	LIQUOR S./MERCHANDISE	609-49751-253	328.00
PAUSTIS WINE COMPANY	191343	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	1,224.00
PAUSTIS WINE COMPANY	191725	01/31/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	-64.00
JOHNSON BROS.	2226819	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	1,742.30
JOHNSON BROS.	2231455	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	1,129.00
JOHNSON BROS.	2235755	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	316.75
SOUTHERN GLAZER'S OF MN	2303124	01/20/2023	LIQUOR S./WINE/FRIEGHT	609-49751-253	343.92
JOHNSON BROS.	239328	02/14/2023	LIQUOR S/WINE	609-49751-253	-12.00
JOHNSON BROS.	239437	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	-36.00
JOHNSON BROS.	239438	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	-36.00
JOHNSON BROS.	239439	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	-196.00
CARLOS CREEK WINERY	24589	01/27/2023	LIQUOR S./WINE	609-49751-253	1,056.00
BREAKTHRU BEVERAGE MN	347532433	01/31/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	304.00
PHILLIPS WINE & SPIRITS	6535053	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	62.00
PHILLIPS WINE & SPIRITS	6538603	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	683.00
PHILLIPS WINE & SPIRITS	6542035	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	817.35
MORGAN CREEK VINEYARDS	6703	01/27/2023	LIQUOR S./WINE	609-49751-253	201.60
WINE MERCHANTS	7415300	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	102.00
SOUTHERN GLAZER'S OF MN	9462061	12/31/2022	LIQUOR S./WINE	609-49751-253	-43.75
VINOCOPIA, INC	0322008-IN	01/20/2023	LIQUOR S./MERCHANDISE	609-49751-254	120.00
JOHNSON BROS.	2231455	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	33.50
BREAKTHRU BEVERAGE MN	347636398	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	20.06
ATLANTIC COCA-COLA	3726391	01/20/2023	LIQUOR S./SOFT DRINKS & MI	609-49751-254	153.00
ATLANTIC COCA-COLA	3763105	01/27/2023	LIQUOR S./SOFT DRINKS & MI	609-49751-254	140.00
TSP	0059035	02/10/2023	LIQUOR S./CONSULTING	609-49751-301	2,400.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	609-49751-321	131.86
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	609-49751-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	609-49751-326	672.76
BELLBOY CORP	0098093700	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	18.00
VINOCOPIA, INC	0322008-IN	01/20/2023	LIQUOR S./MERCHANDISE	609-49751-333	18.00
PAUSTIS WINE COMPANY	191343	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	18.00
PAUSTIS WINE COMPANY	191725	01/31/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	-1.50
JOHNSON BROS.	2226818	01/27/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	14.33
JOHNSON BROS.	2226819	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	46.64
JOHNSON BROS.	2231454	02/10/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	13.65
JOHNSON BROS.	2231455	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	24.38
JOHNSON BROS.	2235754	02/10/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	66.81
JOHNSON BROS.	2235755	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	11.69
SOUTHERN GLAZER'S OF MN	2293619-CREDIT	01/20/2023	LIQUOR S./FRIEGHT	609-49751-333	-1.28
SOUTHERN GLAZER'S OF MN	2303122	01/19/2023	LIQUOR S./FREIGHT	609-49751-333	1.02
SOUTHERN GLAZER'S OF MN	2303123	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	111.71
SOUTHERN GLAZER'S OF MN	2303124	01/20/2023	LIQUOR S./WINE/FRIEGHT	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	2305459	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	15.45
JOHNSON BROS.	239437	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	-0.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	239438	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	-0.50
JOHNSON BROS.	239439	02/07/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	-2.50
BREAKTHRU BEVERAGE MN	347532433	01/31/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	7.40
BREAKTHRU BEVERAGE MN	347636398	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	43.32
PHILLIPS WINE & SPIRITS	6535052	01/27/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	11.69
PHILLIPS WINE & SPIRITS	6535053	01/27/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	1.95
PHILLIPS WINE & SPIRITS	6538602	02/10/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	74.42
PHILLIPS WINE & SPIRITS	6538603	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	27.47
PHILLIPS WINE & SPIRITS	6542034	02/10/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	66.62
PHILLIPS WINE & SPIRITS	6542035	02/10/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	40.96
WINE MERCHANTS	7415300	02/10/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	3.90
COMMUNITY FIRST BROADCA	101449 1-31-23	02/08/2023	LIQUOR S./ADVERTISING	609-49751-340	108.00
CITIZEN PUBLISHING CO	20230131	02/07/2023	shopper & citizen & digital	609-49751-340	343.03
CITIZEN PUBLISHING CO	20230131	02/07/2023	Riverbend	609-49751-340	1,895.00
WINDOM AREA CHAMBER OF	FEB 8, 2023	02/13/2023	CITY OF WINDOM/ADVERTISI	609-49751-340	200.00
WINDOM COMMUNITY CENT	R202330	02/07/2023	LIQUOR S./MN DEER HUNTER	609-49751-340	250.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	609-49751-381	784.47
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	609-49751-382	20.53
HOMETOWN SANITATION SER	0000497524	02/09/2023	LIQUOR S./REFUSE DISPOSAL	609-49751-384	177.99
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	609-49751-385	40.48
SCHWALBACH HARDWARE	20230131	02/08/2023	Liquor maint structure	609-49751-404	21.98
SCHWALBACH HARDWARE	20230131	02/08/2023	Liquor maint structure	609-49751-404	6.99
SCHWALBACH HARDWARE	20230131	02/08/2023	Liquor maint office	609-49751-404	2.99
SCHWALBACH HARDWARE	20230131	02/08/2023	Liquor maint grounds	609-49751-406	50.97
US BANK	20230131	02/08/2023	EXPRESSWAY	609-49751-406	5.04
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	609-49751-460	18.00

Activity 49751 - Liquor Store Total: 68,022.38

Fund 609 - LIQUOR STORE Total: 82,593.38

Fund: 614 - TELECOM

SHI INTERNATIONAL CORP	B16423119	02/09/2023	CITY NETWORK	614-16400	1,792.20
INTERNAL REVENUE SERVICE	FEB 2023	02/07/2023	EXCISE TAX	614-20201	500.00
INTERNAL REVENUE SERVICE	JAN-23 FINAL	02/08/2023	EXCISE TAX POSTING	614-20201	302.41
MN 9-1-1 PROGRAM	JAN 2023	02/07/2023	JAN 2023 911 SERVICES	614-20206	938.68
					3,533.29

Activity: 49870 - Telecom

MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	614-49870-200	45.00
CITY LAUNDERING CO.	1851843	01/26/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
CITY LAUNDERING CO.	1856631	02/08/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
SCHWALBACH HARDWARE	20230131	02/08/2023	Telecom	614-49870-212	28.16
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	614-49870-212	392.58
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	614-49870-217	108.84
US BANK	20230131	02/08/2023	Ebay	614-49870-227	213.72
SCHWALBACH HARDWARE	20230131	02/08/2023	Telecom utility system	614-49870-227	71.96
POWER & TEL	7635961-01	01/26/2023	TELECOM/UTILITY SYSTEM	614-49870-227	303.19
US BANK	Dec 2022 pd Feb2023	12/31/2022	flagshooter	614-49870-227	1,405.45
US BANK	Dec 2022 pd Feb2023	12/31/2022	topper & trailer plus	614-49870-227	4,860.40
AMAZON CAPITAL SERVICES, I	169Q-MQ7R-MX6G	01/26/2023	TELECOM/SMALL TOOLS	614-49870-241	95.29
AMAZON CAPITAL SERVICES, I	1RNN-NYXN-7714	02/08/2023	TELECOM/SMALL TOOLS	614-49870-241	51.97
SCHWALBACH HARDWARE	20230131	02/08/2023	Telecom small tools	614-49870-241	28.99
SCHWALBACH HARDWARE	20230131	02/08/2023	Telecom small tools	614-49870-241	49.16
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	614-49870-321	266.09
GOPHER STATE ONE CALL	3000844	01/24/2023	LOCATES	614-49870-321	12.50
GOPHER STATE ONE CALL	3010844	02/06/2023	LOCATES	614-49870-321	4.73
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	614-49870-321	245.70
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	614-49870-322	15.60
NEUSTAR, INC.	L-0000041886	02/09/2023	TELECOM/DATA PROCESSING	614-49870-326	1.25
CITIZEN PUBLISHING CO	20230131	02/07/2023	shopper & citizen & digital	614-49870-340	924.56
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	614-49870-381	2,627.97
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	614-49870-382	19.94

Expense Approval Report

Payment Dates: 2/4/2023 - 2/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000497527	02/09/2023	TELECOM/REFUSE DISPOSAL	614-49870-384	92.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	614-49870-385	38.73
RUNNINGS SUPPLY, INC	20230131	02/08/2023	Telecom	614-49870-402	74.67
US BANK	20230131	02/08/2023	anything truck	614-49870-405	174.39
SCHWALBACH HARDWARE	20230131	02/08/2023	Telecom maint vehicle	614-49870-405	21.76
BTN - BIG TEN NETWORK	197979	02/09/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,393.55
FOX TELEVISION STATIONS, LL	197980	02/09/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	249.38
FOX TELEVISION STATIONS, LL	197981	02/09/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	3,100.40
NATIONAL CABLE TV COOP	23010513	02/01/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	47,429.19
DISPLAY SYSTEMS INTERNATI	26407	02/08/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	332545	02/08/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	340.25
NEXSTAR BROADCASTING GR	492131	02/09/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	225.11
BALLY SPORTS NORTH	U78200	02/09/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	6,825.43
WOODSTOCK COMMUNICATI	10233068	02/08/2023	TELECOM/LICENSE FEES	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	FEB 01, 2023	02/08/2023	TELECOM/LICENSE FEES	614-49870-445	40.00
ZAYO GROUP, LLC	2023020027696	02/09/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
GOLDEN WEST TECH & INT SO	230100195	02/08/2023	TELECOM/INTERNET EXPENSE	614-49870-447	113.15
HURRICANE ELECTRIC LLC	98448217-IN	02/08/2023	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
US BANK	Dec 2022 pd Feb2023	12/31/2022	Dream Host Web Hosting	614-49870-447	139.00
ZAYO GROUP, LLC	2023020002376	02/09/2023	TELECOM/CALL COMPLETION	614-49870-451	1,538.98
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	614-49870-460	438.00
Activity 49870 - Telecom Total:					80,504.32
Fund 614 - TELECOM Total:					84,037.61

Fund: 615 - ARENA

Activity: 49850 - Arena

AMAZON CAPITAL SERVICES, I	19PP-WGY6-6161	01/20/2023	ARENA/SUPPLIES	615-49850-200	95.25
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	615-49850-200	45.00
JCL SOLUTIONS - JANITORS CL	1314718	01/24/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	494.08
COUNTRY PRIDE SERVICE	9017507	02/07/2023	ARENA/MOTOR FUELS	615-49850-212	160.00
COUNTRY PRIDE SERVICE	9017692	02/07/2023	ARENA/MOTOR FUELS	615-49850-212	60.00
WEX BANK	JAN 2023	02/10/2023	MOTOR FUELS	615-49850-212	370.24
SCHWALBACH HARDWARE	20230131	02/08/2023	Arena operating supplies	615-49850-217	19.99
SCHWALBACH HARDWARE	20230131	02/08/2023	Arena operating supplies	615-49850-217	57.93
SCOTT VEENKER	29418	02/15/2023	ARENA/OPERATING SUPPLIES	615-49850-217	165.03
BECKER ARENA PRODUCTS, IN	607806	02/07/2023	OPERATING SUPPLIES	615-49850-217	1,976.59
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	615-49850-217	63.49
WINDOM AUTO VALU	JAN 2023	02/10/2023	MAINTENANCE 3400540	615-49850-217	14.57
SCHRAMMEL LAW OFFICE	JANUARY, 2023 CIVIL	02/07/2023	ARENA/HORSE SHOWS	615-49850-304	525.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	615-49850-321	126.20
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	615-49850-321	69.81
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	615-49850-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	615-49850-326	433.00
WINDOM AREA CHAMBER OF	FEB 8, 2023	02/13/2023	CITY OF WINDOM/ADVERTISI	615-49850-340	200.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	615-49850-381	4,952.29
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	615-49850-382	288.63
HOMETOWN SANITATION SER	0000497528	02/09/2023	ARENA./REFUSE DISPOSAL	615-49850-384	158.98
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	615-49850-385	103.15
ELITE MECHANICAL SYSTEMS,	13872	02/15/2023	ARENA/MAINTENANCE - STR	615-49850-402	418.56
US BANK	20230131	02/08/2023	VASCO INC	615-49850-404	59.22
CARQUEST - SMITH AUTO SUP	JAN 2023	02/10/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	50.12
Activity 49850 - Arena Total:					10,922.73
Fund 615 - ARENA Total:					10,922.73

Fund: 617 - M/P CENTER

MN REVENUE	JAN 2023	02/14/2023	SALES TAX	617-20202	51.57
					51.57
Activity: 49860 - M/P Center					
MANTRONICS MAILING SYSTE	50600	02/13/2023	SERVICE CONTRACT 03-27-23	617-49860-200	45.00
CITY LAUNDERING CO.	1851841	01/26/2023	ARENA/CLEANING/SUPPLIES	617-49860-211	50.15
US BANK	20230131	02/08/2023	kwik trip	617-49860-212	10.03

Expense Approval Report

Payment Dates: 2/4/2023 - 2/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	20230131	02/08/2023	TRIO SUPPLY	617-49860-217	176.06
A & B BUSINESS	IN1021947	02/06/2023	MAINTENANCE CONTRACT	617-49860-217	63.49
RIVER BEND LIQUOR	1-1-23 - 1-27-23	02/06/2023	WCC/LIQUOR S./CHARGES	617-49860-251	114.97
RIVER BEND LIQUOR	1-1-23 - 1-27-23	02/06/2023	WCC/LIQUOR S./CHARGES	617-49860-252	268.55
RIVER BEND LIQUOR	1-1-23 - 1-27-23	02/06/2023	WCC/LIQUOR S./CHARGES	617-49860-253	37.80
RIVER BEND LIQUOR	1-1-23 - 1-27-23	02/06/2023	WCC/LIQUOR S./CHARGES	617-49860-254	5.36
US BANK	20230131	02/08/2023	HyVee	617-49860-254	96.57
US BANK	20230131	02/08/2023	sams club	617-49860-261	149.21
US BANK	20230131	02/08/2023	central rest product	617-49860-261	234.98
NOELIA FIGUEROA BJERKEN	JANUARY 2023	02/03/2023	WCC/CONSULTING	617-49860-301	62.22
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	617-49860-321	61.50
VERIZON WIRELESS	9926099639	02/03/2023	TELEPHONE	617-49860-321	41.14
U S POSTAL SERVICE	FEB 2023	01/31/2023	POST OFFICE BOX	617-49860-322	15.60
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	617-49860-326	403.33
CITIZEN PUBLISHING CO	20230131	02/07/2023	shopper & citizen & digital	617-49860-340	342.78
WINDOM AREA CHAMBER OF	FEB 8, 2023	02/13/2023	CITY OF WINDOM/ADVERTISI	617-49860-340	200.00
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	617-49860-381	963.16
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	617-49860-382	70.35
HOMETOWN SANITATION SER	0000497529	02/03/2023	WCC/REFUSE DISPOSAL	617-49860-384	151.99
ELECTRIC FUND	20230131	02/06/2023	MONTHLY UTILITY	617-49860-385	154.51
TOWN 'N COUNTRY	11375	02/07/2023	WCC/DISHWASHER REPAIR	617-49860-404	115.99
DEVIN NIELSEN	JAN 2023	02/03/2023	WCC/SNOW REMOVAL 1-4-23	617-49860-406	210.00
MN REVENUE	JAN 2023	02/14/2023	SALES TAX	617-49860-460	372.43
Activity 49860 - M/P Center Total:					4,417.17
Fund 617 - M/P CENTER Total:					4,468.74

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002235	02/10/2023	Federal Tax Withholding	700-21701	9,695.81
MN Department of Revenue -	INV0002236	02/10/2023	State Withholding	700-21702	4,971.55
Internal Revenue Service-Payr	INV0002235	02/10/2023	Social Security	700-21703	12,576.62
MN Pera	INV0002233	02/10/2023	PERA	700-21704	8,062.26
MN Pera	INV0002233	02/10/2023	PERA	700-21704	820.36
MN Pera	INV0002233	02/10/2023	PERA	700-21704	14,340.99
MN State Deferred	INV0002234	02/10/2023	Deferred Roth	700-21705	1,515.00
MN State Deferred	INV0002234	02/10/2023	Deferred Compensation	700-21705	5,288.66
Internal Revenue Service-Payr	INV0002235	02/10/2023	Medicare Withholding	700-21711	3,685.28
WEX Health Inc	02-07-23	02/07/2023	FLEX SPENDING	700-21712	5.32
WEX Health Inc	02-7-2023	02/07/2023	FLEX SPENDING	700-21712	15.33
WEX Health Inc	2-10-2023	02/14/2023	FLEX SPENDING	700-21712	362.02
WEX Health Inc	2-2-2023	02/07/2023	FLEX SPENDING	700-21712	280.00
WEX Health Inc	2-7-2023	02/07/2023	FLEX SPENDING	700-21712	125.00
WEX Health Inc	2-7-23	02/07/2023	FLEX SPENDING	700-21712	465.88
WEX Health Inc	2-9-2023	02/14/2023	FLEX SPENDING	700-21712	112.20
WEX Health Inc	INV0002232	02/10/2023	VEBA Employer Contribution	700-21720	9,479.29
WEX Health Inc	INV0002231	02/10/2023	HSA Employer Contribution	700-21722	4,687.59
WEX Health Inc	INV0002230	02/10/2023	HSA Employee Contribution	700-21723	773.46
					77,262.62
Fund 700 - PAYROLL Total:					77,262.62
Grand Total:					792,678.61

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	67,966.24
211 - LIBRARY	14,586.34
225 - AIRPORT	3,148.56
230 - POOL	196.42
235 - AMBULANCE	11,385.52
250 - EDA GENERAL	752.00
252 - EDA SCDP	27,267.64
254 - NORTH IND PARK	127.65
401 - GENERAL CAPITAL PROJECTS	31,700.03
601 - WATER	10,295.29
602 - SEWER	70,140.82
604 - ELECTRIC	295,827.02
609 - LIQUOR STORE	82,593.38
614 - TELECOM	84,037.61
615 - ARENA	10,922.73
617 - M/P CENTER	4,468.74
700 - PAYROLL	77,262.62
Grand Total:	792,678.61

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	229.65
100-20202	Sales Tax Payable	26,336.58
100-41110-200	Office Supplies	600.00
100-41110-304	Legal Fees	120.00
100-41110-326	Data Processing	40.37
100-41110-331	Travel Expense	91.70
100-41110-350	Printing & Design	1,331.80
100-41310-200	Office Supplies	45.00
100-41310-217	Other Operating Supplie	108.84
100-41310-308	Training & Registrations	515.00
100-41310-321	Telephone	67.56
100-41310-322	Postage	15.60
100-41310-326	Data Processing	281.97
100-41310-334	Meals/Lodging	386.54
100-41310-350	Printing & Design	439.08
100-41910-212	Motor Fuels	66.42
100-41910-308	Training & Registrations	330.00
100-41910-321	Telephone	96.71
100-41910-405	Repairs & Maint - Vehicl	43.59
100-41910-443	Intergovernmental Fees	293.91
100-41940-381	Electric Utility	561.94
100-41940-382	Water Utility	83.94
100-41940-384	Refuse Disposal	102.98
100-41940-385	Sewer Utility	167.78
100-41940-409	Repairs & Maint - Utilitie	203.42
100-42120-212	Motor Fuels	1,871.38
100-42120-305	Medical & Dental Fees	43.90
100-42120-308	Training & Registrations	1,420.00
100-42120-321	Telephone	33.45
100-42120-322	Postage	15.60
100-42120-404	Repairs & Maint - M&E	1,126.40
100-42120-419	Vehicle Lease	1,455.73
100-42120-433	Dues & Subscriptions	138.92
100-42120-480	Other Miscellaneous	347.98
100-42220-212	Motor Fuels	252.42
100-42220-215	Materials & Equipment	73.92

Account Summary

Account Number	Account Name	Payment Amount
100-42220-217	Other Operating Supplie	364.37
100-42220-218	Uniforms	565.89
100-42220-308	Training & Registrations	6,000.00
100-42220-321	Telephone	42.56
100-42220-322	Postage	15.60
100-42220-381	Electric Utility	361.32
100-42220-382	Water Utility	16.82
100-42220-384	Refuse Disposal	48.59
100-42220-385	Sewer Utility	37.70
100-42220-404	Repairs & Maint - M&E	221.76
100-42220-405	Repairs & Maint - Vehicl	581.03
100-42500-381	Electric Utility	32.28
100-42700-300	Charges for Services	220.50
100-43100-212	Motor Fuels	7,697.58
100-43100-217	Other Operating Supplie	133.49
100-43100-224	Street Maint Materials	315.00
100-43100-321	Telephone	87.97
100-43100-322	Postage	15.60
100-43100-381	Electric Utility	2,235.48
100-43100-382	Water Utility	19.90
100-43100-384	Refuse Disposal	102.98
100-43100-385	Sewer Utility	42.53
100-43100-404	Repairs & Maint - M&E	8,589.24
100-43100-480	Other Miscellaneous	35.00
100-45120-217	Other Operating Supplie	13.60
100-45202-200	Office Supplies	15.60
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	440.15
100-45202-384	Refuse Disposal	106.95
211-45501-200	Office Supplies	164.00
211-45501-211	Cleaning Supplies	52.42
211-45501-217	Other Operating Supplie	2,962.48
211-45501-321	Telephone	161.20
211-45501-326	Data Processing	7,620.00
211-45501-350	Printing & Design	27.50
211-45501-381	Electric Utility	217.83
211-45501-382	Water Utility	19.99
211-45501-385	Sewer Utility	42.82
211-45501-402	Repairs & Maint - Struct	98.33
211-45501-433	Dues & Subscriptions	305.61
211-45501-435	Books and Pamphlets	2,914.16
225-45127-200	Office Supplies	29.00
225-45127-212	Motor Fuels	14.36
225-45127-217	Other Operating Supplie	14.99
225-45127-381	Electric Utility	1,245.21
225-45127-406	Repairs & Maint - Groun	825.00
225-49950-500	Capital Outlay	1,020.00
230-45124-217	Other Operating Supplie	146.93
230-45124-322	Postage	15.60
230-45124-381	Electric Utility	33.89
235-42153-200	Office Supplies	79.74
235-42153-212	Motor Fuels	2,842.94
235-42153-217	Other Operating Supplie	431.36
235-42153-261	Other Merchandise-Med	1,021.85
235-42153-308	Training & Registrations	250.00
235-42153-312	Nursing	5,438.59
235-42153-321	Telephone	346.03
235-42153-322	Postage	15.60

Account Summary

Account Number	Account Name	Payment Amount
235-42153-334	Meals/Lodging	202.40
235-42153-340	Advertising & Promotion	82.40
235-42153-381	Electric Utility	240.88
235-42153-382	Water Utility	11.22
235-42153-384	Refuse Disposal	42.38
235-42153-385	Sewer Utility	25.13
235-42153-406	Repairs & Maint - Groun	330.00
235-42153-435	Books and Pamphlets	25.00
250-46520-200	Office Supplies	66.36
250-46520-321	Telephone	55.57
250-46520-322	Postage	15.60
250-46520-331	Travel Expense	198.47
250-46520-340	Advertising & Promotion	340.00
250-46520-381	Electric Utility	76.00
252-46520-491	Payments to Other Orga	27,267.64
254-46520-381	Electric Utility	127.65
401-49950-500	Capital Outlay - Office	9,559.80
401-49950-501	Capital Outlay - Police	10.50
401-49950-504	Capital Outlay - Parks	9,188.76
401-49950-506	Capital Outlay - Building	12,940.97
601-49400-200	Office Supplies	45.00
601-49400-212	Motor Fuels	336.71
601-49400-216	Chemicals and Chemical	393.78
601-49400-217	Other Operating Supplie	93.99
601-49400-227	Utility System Maint Sup	273.73
601-49400-241	Small Tools	161.33
601-49400-310	Lab Testing	13.79
601-49400-321	Telephone	159.27
601-49400-322	Postage	15.60
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	5,004.07
601-49400-382	Water Utility	18.71
601-49400-385	Sewer Utility	38.73
601-49400-386	Landfill	288.04
601-49400-404	Repairs & Maint - M&E	2,361.67
601-49400-408	Repairs & Maint - Distrib	989.20
601-49400-432	Uncollectible	31.67
602-49450-200	Office Supplies	45.00
602-49450-212	Motor Fuels	379.40
602-49450-216	Chemicals and Chemical	17,577.38
602-49450-217	Other Operating Supplie	63.49
602-49450-227	Utility System Maint Sup	273.73
602-49450-241	Small Tools	161.33
602-49450-310	Lab Testing	2,021.48
602-49450-321	Telephone	316.06
602-49450-322	Postage	15.60
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	10,633.48
602-49450-382	Water Utility	200.42
602-49450-384	Refuse Disposal	104.98
602-49450-404	Repairs & Maint - M&E	5,883.85
602-49450-432	Uncollectible	5.00
602-49980-611	Bond Interest	32,389.62
604-10400	Investments - Current	250,000.00
604-14200	Inventory	9,128.04
604-16300	Improvements Other Th	21,840.72
604-20202	Sales Tax Payable	3.42
604-22000	Prepayments	1,800.00

Account Summary

Account Number	Account Name	Payment Amount
604-49550-200	Office Supplies	99.51
604-49550-212	Motor Fuels	492.50
604-49550-217	Other Operating Supplie	1,517.34
604-49550-241	Small Tools	21.99
604-49550-308	Training & Registrations	2,724.50
604-49550-321	Telephone	175.59
604-49550-322	Postage	15.60
604-49550-325	Dispatching	77.00
604-49550-326	Data Processing	189.39
604-49550-381	Electric Utility	148.66
604-49550-382	Water Utility	22.77
604-49550-384	Refuse Disposal	104.98
604-49550-385	Sewer Utility	47.21
604-49550-402	Repairs & Maint - Struct	2,073.98
604-49550-406	Repairs & Maint - Groun	332.97
604-49550-408	Repairs & Maint - Distrib	1,737.81
604-49550-432	Uncollectible	5.00
604-49550-433	Dues & Subscriptions	100.00
604-49550-450	Conservation	2,918.04
604-49550-460	Miscellaneous Taxes	250.00
609-20202	Sales Tax Payable	14,571.00
609-49751-200	Office Supplies	50.32
609-49751-211	Cleaning Supplies	52.76
609-49751-217	Other Operating Supplie	659.43
609-49751-251	Liquor	26,383.89
609-49751-252	Beer	24,704.28
609-49751-253	Wine	7,922.17
609-49751-254	Soft Drinks & Mix	466.56
609-49751-301	Auditing & Consulting Se	2,400.00
609-49751-321	Telephone	131.86
609-49751-322	Postage	15.60
609-49751-326	Data Processing	672.76
609-49751-333	Freight and Express	637.28
609-49751-340	Advertising & Promotion	2,796.03
609-49751-381	Electric Utility	784.47
609-49751-382	Water Utility	20.53
609-49751-384	Refuse Disposal	177.99
609-49751-385	Sewer Utility	40.48
609-49751-404	Repairs & Maint - M&E	31.96
609-49751-406	Repairs & Maint - Groun	56.01
609-49751-460	Miscellaneous Taxes	18.00
614-16400	Machinery & Equipment	1,792.20
614-20201	Excise Tax Payable	802.41
614-20206	911 TAP & TACIP Fees CI	938.68
614-49870-200	Office Supplies	45.00
614-49870-211	Cleaning Supplies	42.76
614-49870-212	Motor Fuels	420.74
614-49870-217	Other Operating Supplie	108.84
614-49870-227	Utility System Maint Sup	6,854.72
614-49870-241	Small Tools	225.41
614-49870-321	Telephone	529.02
614-49870-322	Postage	15.60
614-49870-326	Data Processing	1.25
614-49870-340	Advertising & Promotion	924.56
614-49870-381	Electric Utility	2,627.97
614-49870-382	Water Utility	19.94
614-49870-384	Refuse Disposal	92.98
614-49870-385	Sewer Utility	38.73

Account Summary

Account Number	Account Name	Payment Amount
614-49870-402	Repairs & Maint - Struct	74.67
614-49870-405	Repairs & Maint - Vehicl	196.15
614-49870-442	Subscriber Fees	59,761.75
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	6,302.15
614-49870-451	Call Completion	1,538.98
614-49870-460	Miscellaneous Taxes	438.00
615-49850-200	Office Supplies	140.25
615-49850-211	Cleaning Supplies	494.08
615-49850-212	Motor Fuels	590.24
615-49850-217	Other Operating Supplie	2,297.60
615-49850-304	Legal Fees	525.00
615-49850-321	Telephone	196.01
615-49850-322	Postage	15.60
615-49850-326	Data Processing	433.00
615-49850-340	Advertising & Promotion	200.00
615-49850-381	Electric Utility	4,952.29
615-49850-382	Water Utility	288.63
615-49850-384	Refuse Disposal	158.98
615-49850-385	Sewer Utility	103.15
615-49850-402	Repairs & Maint - Struct	418.56
615-49850-404	Repairs & Maint - M&E	109.34
617-20202	Sales Tax Payable	51.57
617-49860-200	Office Supplies	45.00
617-49860-211	Cleaning Supplies	50.15
617-49860-212	Motor Fuels	10.03
617-49860-217	Other Operating Supplie	239.55
617-49860-251	Liquor	114.97
617-49860-252	Beer	268.55
617-49860-253	Wine	37.80
617-49860-254	Soft Drinks & Mix	101.93
617-49860-261	Other Merchandise	384.19
617-49860-301	Auditing & Consulting Se	62.22
617-49860-321	Telephone	102.64
617-49860-322	Postage	15.60
617-49860-326	Data Processing	403.33
617-49860-340	Advertising & Promotion	542.78
617-49860-381	Electric Utility	963.16
617-49860-382	Water Utility	70.35
617-49860-384	Refuse Disposal	151.99
617-49860-385	Sewer Utility	154.51
617-49860-404	Repairs & Maint - M&E	115.99
617-49860-406	Repairs & Maint - Groun	210.00
617-49860-460	Miscellaneous Taxes	372.43
700-21701	Federal Withholding	9,695.81
700-21702	State Withholding	4,971.55
700-21703	FICA Tax Withholding	12,576.62
700-21704	PERA Contributions	23,223.61
700-21705	Retirement	6,803.66
700-21711	Medicare Tax Withholdi	3,685.28
700-21712	Flex Account	1,365.75
700-21720	VEBA Contributions	9,479.29
700-21722	HSA Contribution	4,687.59
700-21723	HSA Employee Contribu	773.46
	Grand Total:	792,678.61

Project Account Summary

Project Account Key
None

Grand Total:

Payment Amount
792,678.61
792,678.61

CAW
2/16/23

Insurance Renewal For:



February 21, 2023

245 9th Street • Windom, MN • 507.831.1346

Bank Midwest
insurance

[BankMidwest.com /insure](http://BankMidwest.com/insure)

February 21, 2023



City of Windom
City Officials
444 9th St.
Windom, MN 56101

Re: 2023 Insurance Renewal Summary

Attached is the summary of the renewal premiums and coverages for the policies offered by the LMCIT and policies secured through other markets for coverages that are either more competitive than the LMCIT or not offered by the LMCIT.

I have listed the renewal premiums for the current and previous year for a comparison.

The LMCIT has declared a dividend to participating cities for the 2022 policy period. The City of Windom received \$27,598.

Presented By:

Josh Peterson
Agent of Record

Insurance and investment products are not deposits, not FDIC insured, not insured by any federal government agency, not guaranteed by the bank, and may go down in value.

Bank Midwest
insurance
BankMidwest.com/insure

Renewal Summary

Renewal Premium Summary



Coverage	2022 Prem. Basis	Premium	2023 Prem. Basis	Premium
Property:	\$86,234,758 <i>Property Values</i>	\$136,981	\$94,382,569	\$158,229
Mobile Property:	\$2,106,554 <i>Equipment Values</i>	\$7,835	\$2,338,275	\$9,080
Municipal Liability:	Various	\$52,427	Various	\$63,326
Automobile Liability:	All Units	\$11,776	All Units	\$11,750
Automobile Physical Damage		\$11,797		\$12,541
Physical damage is included on police, fire and emergency vehicles. No physical damage on other department vehicles > 10 years old.				
Data Breach:	\$500,000	\$4,368	\$500,000	\$4,368
Liquor Liability:	Receipts	\$6,681	Receipts	\$7,423
Bond Coverage:	\$250,000	\$683	\$250,000	\$699
Total:		\$232,548		\$267,416

***Mobile property terms of coverage - LMCIT provides blanket coverage with a basic limit of \$200,000 per unit. Losses will be paid at the lesser of:**

1. The cost to repair the unit.
2. 200% of the fair market value
3. The cost of a new unit \$200,000 (if the unit is scheduled, this amount is increased and an increased limit rate would apply)

This is only a summary of the premium and values, refer to the policy for complete coverage explanations.

Bank Midwest
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Renewal Summary

Renewal of Other Policies



	2022 Premium	2023 Premium
Equipment Breakdown - Travelers:		
Municipal Power Plant and Substation	\$99,587	\$109,671
All City property		

Deductible: \$100,000 on all other covered equipment at power plant and distribution locations including 1105 First Avenue and all sub stations.
\$1.50 per maximum rated KVA for all transformers subject to \$100,000 minimum
\$1,000 on all other covered equipment at all other covered locations.

Miscellaneous bonds as required:	\$350	\$350
Package Premium for summary page:	\$232,548	\$267,416
Total Premium:	\$332,135	\$377,437

This is only a summary of the premium and values, refer to the policy for complete coverage explanations.

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insurance
BankMidwest.com/insure

Renewal Summary

Workers Compensation



Year	Payroll	Exp. Mod. Factor	Premium
2019	\$3,369,327	.88	\$116,567
2020	\$3,423,229	.91	\$134,478
2021	\$3,624,229	.95	\$162,061
2022	\$3,766,160	.92	\$172,974
2023	\$4,053,811	.95	\$198,477

The experience modification factor increased to .95 for 2023. A three year period is used for this formula not including the most recent year. The experience modification factor for 2023 is determined by using data from years 2019, 2020 and 2021.

2019 claims total paid	\$413,143
2020 claims total paid	\$410
2021 claims total paid	\$4,849
2022 claims total paid	\$2,407

This is only a summary of the premium and values, refer to the policy for complete coverage explanations.

Bank Midwest
insurance

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Renewal Summary

Items needing Council Action



Waiver of Statutory Tort Limit: The city has currently elected to not waive the statutory tort limit of \$500,000 per claimant. Choosing not to waive the statutory limit, the city's liability is limited by the statute to no more than \$500,000 per claimant and \$1.5 million per occurrence.

Leave this the same or waive the statutory tort limit?

Excess Liability: You can add \$1,000,000 excess liability coverage for an annual premium of \$21,225.

The city has made a motion not to accept this coverage in the past.

Accept or reject the Excess Liability coverage for 2023?

Thank you for your business!

Bank Midwest
insurance

BankMidwest.com/insure



City of Windom Fire Department



TO WHOM IT MAY CONCERN,

WE HELD OUR ANNUAL ELECTION OF THE FIRE DEPARTMENT ON FEBRUARY 2, 2023. THE LISTED BELOW ARE THE RESULTS OF THAT ELECTION:

FIRE CHIEF

BEN DERICKSON

***HE HAS BEEN ON THE DEPARTMENT FOR OVER 14 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 100% OF FIRE DRILLS, 96% OF FIRE CALLS, AND 95% OF MISC. EVENTS

FIRST ASSISTANT CHIEF

JORDAN BUSSA

***HE HAS BEEN ON THE DEPARTMENT FOR OVER 17 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 96% OF FIRE DRILLS, 96% OF FIRE CALLS, AND 78% OF MISC. EVENTS

SECOND ASSISTANT CHIEF

JUSTIN HARRINGTON

***HE HAS BEEN ON OUR DEPARTMENT FOR OVER 11 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 92% OF FIRE DRILLS, 84% OF FIRE CALLS, AND 43% OF MISC. EVENTS

THIRD ASSISTANT CHIEF

KRISTEN PORATH

***SHE HAS BEEN ON THE DEPARTMENT FOR OVER 12 YEARS

***SHE IS FIRE FIGHTER 1 & 2 CERTIFIED

***SHE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***SHE MADE 92% OF FIRE DRILLS, 75% OF FIRE CALLS, AND 70% OF MISC. EVENTS

THANKS

BEN DERICKSON

"Serving Windom and the Surrounding Rural Area Since 1885"
444 Ninth Street, P. O. Box 38, Windom, MN 56101-0038
507-831-6129 (Fax: 507-831-6127)

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director
DATE: February 21, 2023
RE: Eagle Achievement Dog Park Project
DEPT: Parks and Recreation
CONTACT: Tim Hogan 507-822-0514 (e-mail- tim.hogan@windommn.com)

Recommendations/Options/Action Requested

Park and Recreation Commission recommends that the City Council approve to move forward with Eagle Achievement project to allow the students to pursue donations for the eventual purchase equipment for the dog park.

Issue Summary/Background

In past years since the Eagle Achievement Program was started by the school the Park and Recreation Commission have had numerous requests by students to pursue projects that would benefit the City parks and the projects are well received by the commission.

Fiscal Impact

The funds would come from donations and would have not have a cost to the City for the project. Future maintenance and repairs would potentially fall on the city.

SPECIAL ASSESSMENT AGREEMENT
By and Between
THE CITY OF WINDOM, MINNESOTA, and GDF PROPERTIES LLC

This SPECIAL ASSESSMENT AGREEMENT ("Agreement") is entered into by and between the
CITY OF WINDOM, MINNESOTA, (the "CITY"), a Minnesota municipal corporation,
and GDF PROPERTIES LLC ("DEVELOPER").

Pursuant to Court Order dated November 21, 2018, and City Council action, on December 10 and 11, 2018, the dilapidated house and attached garage located at 14 24th Street, Windom, Minnesota, were demolished. Following the required public hearing, all demolition costs and other related costs associated with this demolition were assessed as special assessments against the property at 14 24th Street.

Parcel No.: **25-833-0010**

Property Address: **14 24th Street, Windom, Minnesota**

hereinafter referred to as the "Real Estate".

Subsequently on December 9, 2022, a Tax Forfeiture Sale of the Real Estate was held. However, the property did not sell at this sale. The special assessment for demolition and related costs was reinstated on the Real Estate and is currently in the amount of \$18,178.00.

Subsequent to the date of the Tax Forfeiture Sale, the CITY received an offer from a potential purchaser of the Real Estate. The proposed DEVELOPER plans to purchase the Real Estate and construct a new home on the property, with a minimum tax assessed market value of \$250,000, if the CITY would agree to a reduction in the amount of the special assessment to the sum of \$9,089.00. The DEVELOPER would then pay the CITY this reduced amount at the time of purchase of the Real Estate. The DEVELOPER further proposed to construct a new single-family home, with a minimum tax assessed market value as stated herein, upon said property within the period of twenty-four (24) months from the date of this Agreement.

On February 21, 2023, the Windom City Council concurred to consider a reduction of the Special Assessment contingent upon the DEVELOPER entering into a formal Special Assessment Agreement with the CITY specifying the terms of the agreement between the parties.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The CITY agrees to reduce the amount of the current Special Assessment on the Real Estate to the amount of \$9,089.00 and forgive the remaining balance of said Special Assessment.
2. DEVELOPER agrees to pay said reduced Special Assessment to the CITY on the date of closing on DEVELOPER'S purchase of the Real Estate, but in no event later than June 1, 2023.
3. Thereafter, the CITY agrees to advise the Cottonwood County Auditor that the special assessment on the Real Estate has been paid and said special assessment can be removed from the tax records.
4. DEVELOPER shall construct a new single-family home on the Real Estate within the period of twenty-four (24) months from the date of this Agreement. DEVELOPER or DEVELOPER'S

contractor shall obtain a building permit from the CITY prior to the construction of this new home and shall comply with all Building Code requirements for said construction. Upon completion of the construction of the new home, the final minimum tax assessed value of the new home, as determined by the Cottonwood County Assessor's Office, shall not be less than Two Hundred Fifty Thousand Dollars (\$250,000).

5. DEVELOPER understands and agrees that DEVELOPER shall not be eligible for the Cottonwood County Home Initiative Program or any other form of tax abatement or financial assistance from the CITY, WINDOM SCHOOL DISTRICT or COTTONWOOD COUNTY related to the Real Estate.

6. If DEVELOPER fails to comply with the provisions herein, DEVELOPER agrees that the forgiven amount of the special assessment shall be due and payable in full to the CITY at Office of City Administrator, 444 Ninth Street, Windom, MN 56101, by October 1st following the end of the twenty-four (24) month period set forth herein. If DEVELOPER does not pay said amount to the CITY by said time, the CITY shall proceed to reassess the forgiven amount, plus any legal costs incurred by the CITY related to this matter, as a special assessment against the Real Estate. The amount so assessed shall accrue interest at the rate of four (4.0) percent per annum and shall be payable with property taxes on the Real Estate over a period of two (2) years.

7. If the CITY reassesses any portion of the original special assessment, as set forth herein, payment in full of the principal amount may be made at the Office of the City Administrator, 444 9th Street, Windom, MN 56101 on or before December 24, 2025, without interest. Any assessment amount remaining unpaid after that date will be certified to the Cottonwood County Auditor to be included with Real Estate Taxes on the Real Estate with repayment scheduled over a period of two (2) years at a rate of four (4.0) percent interest.

8. At the City's sole discretion, if construction of the new home has been successfully completed by the above-specified date, this Special Assessment Agreement will be null and void.

9. DEVELOPER acknowledges that this Special Assessment Agreement is being entered into voluntarily and DEVELOPER is forgoing or waiving due process in the certification of this special assessment against the Real Estate.

DEVELOPER: GDF PROPERTIES LLC

Glen Francis

CITY OF WINDOM, MINNESOTA

By Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Ambulance Director
DATE: February 16, 2023
RE: Rates for Ambulance Services

The Windom Ambulance Department has recently reviewed our rates and the rates of other local communities. To keep up with the expenses of the Department for supplies, equipment and Ambulance replacement it is necessary to insure our rates cover these and the other expenses. Rates for the Windom Ambulance Department have not been adjusted in several years, and as you can see from the table below our current rates are low. Also, included in the table below are our proposed rates.

BLS Rates

Average (4 Local Services)	\$833.50
Range of Rates (4 Local Services)	\$650 - \$1,034
Medicare Payment Limit	\$498.06
Windom Ambulance – Current Rate	\$650.00
Windom Ambulance – Proposed Rate	\$750.00

ALS Rates

Average (4 Local Services)	\$1043.75
Range of Rates (4 Local Services)	\$750 to \$1,575
Medicare Payment Limit	\$591.46
Windom Ambulance – Current Rate	\$850.00
Windom Ambulance – Proposed Rate	\$1,000.00

BLS Mileage Rate (1 – 17 miles)

Average (4 Local Services)	\$19.75
Range of Rates (4 Local Services)	\$15 to \$27
Medicare Payment Limit	\$12.15
Windom Ambulance – Current Rate	\$12.00
Windom Ambulance – Proposed Rate	\$15.00

Please contact me at 822-3774 if you have any questions. Thank you.

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

A RESOLUTION AWARDING THE CONTRACT FOR THE "AMBULANCE REPLACEMENT PROJECT"

WHEREAS, pursuant to an advertisement for bids for the project entitled "Ambulance Replacement Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

Bid Amount

Arrow Manufacturing	\$205,474 without trade
	\$196,474 with \$9,000 trade allowance

AND WHEREAS, it appears that the lowest responsible bidder is:

Arrow Manufacturing	\$205,474 without trade
	\$196,474 with \$9,000 trade allowance

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. A "Notice of Award" shall be issued to the above low bidder.
2. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "Ambulance Replacement Project" according to the plans and specifications. Copies of the specifications are on file in the Office of the City Administrator.

Adopted by the Council this 21st day of February, 2023.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

CITY OF WINDOM

RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR WINDOM AMBULANCE SERVICE A SPECIAL REVENUE FUND

WHEREAS, the City Council has the authority to establish rates and fees for municipal services, admissions and rentals; and

WHEREAS, the City Council periodically establishes rates and fees for municipal special revenue funds; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city special revenue funds in a cost-effective manner; and

WHEREAS, the current Ambulance Basic Life Support (BLS) and Advanced Life Support (ALS) per call rates are \$650.00 BLS and \$850.00 ALS; and

WHEREAS, the current Ambulance Basic Life and Advanced Life Support Loaded Mile Rate of \$12.00 per mile is less than the amount allowed by Medicare; and

WHEREAS, due to expenses for equipment and ambulance coverage costs, the Windom Ambulance Director recommends to the Windom City Council an increase in the BLS and ALS transport per call rates to \$750.00 BLS and \$1,000.00 ALS and an increase in the BLS and ALS Loaded Mile Rate to \$15.00 per mile; and

WHEREAS, the Director also recommends that the rate for Non Transport remains the same and is not changed from \$450.00 which includes patient assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The transport per call rates for Basic Life Support (BLS) and Advanced Life Support (ALS) shall be increased to \$750.00 BLS and \$1,000.00 ALS.
2. The Basic Life and Advanced Life Support Loaded Mile Rate shall be increased to \$15.00 per mile.

Rates will become effective on March 1, 2023.

Adopted this 21st day of February, 2023.

Dominic Jones, Mayor

ATTEST: _____
Steven Nasby, City Administrator